

## RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 6:30 p.m., April 17, 2024 at the Newbury Township Town Hall. Chairman Bill Skomrock, and Trustees Greg Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Lindsay Pollock	Fiscal Officer
Linda Applebaum	APA from County Prosecutor's Office via telephone

Mr. Skomrock motioned to enter into executive session at 6:31p.m., pursuant to ORC 121.22G3 (pending or imminent litigation).

- Mr. Lair seconded.
- Voice vote: Three ayes.
- Out of executive session at 6:53 p.m. Meeting is recessed until 7:00 p.m.

The meeting was called back to order at 7:01 p.m.

Also in attendance:

Ken Fagan	Fire Chief
Doug Ziperman	Road Superintendent
Tim Charvat	resident
C.D. Boyd	resident

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

### Fire Department Update:

- Mr. Fagan shared that the Fire Department obtained two proposals for landscaping around the new building. He asked for a brick layout around the flag pole, both companies included in their quotes. Both said they couldn't start for a couple months. We do need to ask about warranty (plant guarantee, etc.).
  - H&M Landscaping proposal – according to them, better to not put as many beds and mulch, a lot of upkeep, etc.
  - Impullitti Landscaping Inc. proposal – beds all the way around, \$30k more expensive (\$82,503.20).
  - Mr. Tropf motioned to approve up to \$53,900 with H&M Landscaping with the caveat that we check their warranty. Mr. Lair seconded.
  - Voice vote: Three ayes.
- The department has been getting employment applications – started looking at them last week and will start interviewing soon. They have maybe received 15 so far only via word of mouth and posted posters. Paychex will help with a listing on indeed.com.

### Road Department Update:

- **Resolution 20240417-1**  
 ODOT salt resolution to buy salt through state, guaranteed price at good volume discount. They will deliver throughout the season if required right to our shed.
  - Mr. Skomrock motioned to adopt the resolution. Mr. Tropf.
  - Voice vote: Three ayes.
- Roof is needed for Legion building. Quote from Hershberger - \$12,600. Mr. Lair suggested to also use 2024 NOPEC grant if possible. Trustees agreed on matte black.
  - Mr. Tropf motioned to approve Hershberger's quote. Mr. Lair seconded.
  - Voice vote: Three ayes.
- The gutter projects are done and they handled the recent big rains really well.
- Mr. Skomrock added that Dennis Pavella finished painting the garage doors and pavilion today. But also noted that the fascia on the building needs attention on the road garage. Mr. Ziperman will look into it.
- The back steps of the Town Hall are bad. They were redone in March 2012 for \$9,890 by Loftworks. Various potential materials were discussed for replacement steps. Mr.

## RECORD OF PROCEEDINGS

Zimperman will look into vendors and get quotes. Mr. Skomrock has a referral from Dennis Pavella that Mr. Zimperman can check into. It was also suggested to check with the vendor that did the Legion Hall deck.

- Eagle Scouts Troop 99 got started on painting the fence at the cemetery and finished the primer.

### Fiscal Officer's Report:

- Ms. Pollock will be attending an SLFRF workshop being offered to review any reporting questions regarding the grant reporting due April 30<sup>th</sup>. This is to do with the Federal Grant money we received to help with the Fire Department expansion as a part of the American Rescue Plan Act (ARPA) and Covid-19 relief.
- Paychex meeting scheduled with rep for payroll services and employee handbook.
- Letter from Trivista regarding company change, Mr. Skomrock reviewed and signed.
- Minutes from the April 3<sup>rd</sup> regular meeting and the April 11<sup>th</sup> Special meeting were presented.
  - Fiscal Officer sent drafts to the trustees for review.
  - Mr. Tropf motioned to approve the minutes as presented. Mr. Lair seconded the motion.
  - Voice vote: Three ayes.
- **Resolution 20240417-2**  
Resolution approving the countywide 9-1-1 plan per ORC 128.08.
  - Mr. Skomrock moved to approve the resolution as presented. Mr. Tropf seconded the motion.
  - Voice vote: Three ayes.
- **Resolution 20240417-03**  
Resolution for pay increases for road staff and John Bozansky.
  - Mr. Skomrock motioned to approve the resolution as presented. Mr. Tropf seconded.
  - Voice vote: Three ayes.
- Ms. Pollock would like to schedule a budget work session in May. All agreed the week of the 13<sup>th</sup> would be good. Ms. Pollock to speak with Beverly Sustar, former Fiscal Officer, to check her availability and advise the group. Also need to look into rate to pay Ms. Sustar for her consulting services.

### Mr. Tropf's updates:

- none

### Mr. Lair's Update:

- NOPEC – will speak with them regarding use of grant money for roof.
- Car show 11am - 4pm
  - We have a contract from Shadow of Doubt (band) to perform 7-11pm. Mr. Lair will circle back to Park Board to see about timing, maybe moving the band performance time earlier to see if car show crowd may hang around. We've only had around 60-70 people otherwise. Trustees also discussed moving the band to another night.
- Mr. Lair said that at the Park Board meeting, they mentioned there are a lot of trees falling on the trails, but the Board members are helping out to address removal.
- Veteran's park playground – to discuss at our upcoming budget work session.
- Mr. Lair had a meeting with Jim Stefancin of the Park Board.
  - They discussed signage needed at Veteran's Park – can use Designs by Dianne or online. Need age brackets / height requirements, etc.
  - Becky Aims – contact person KLA – risk management contact makes recommendations. We will take on board recommendations as best we can.

## RECORD OF PROCEEDINGS

**Mr. Skomrock’s Updates:**

- Kyle Brooks at Geauga County Township – spoke about Senate Housing Committee zoning changes in discussion
- Recycling mural – Go Green grant. Thought grant ran out. Not moving forward with grant.
- Oberland Park restroom discussed with Park Board.
  - Questions about warranty to be directed to Linda Applebaum of the Prosecutor’s office.
  - Mr. Skomrock estimates it will be around \$300k for the whole project.
  - We would like the vendor to come out and talk to us.
  - It will be 9 months out once we get details settled, maybe start early spring next year.
  - State Senator O’Brien’s office called regarding the grant with a point of clarification.
  - Textured block around base.
- Tires got picked up as scheduled, EPA grant.

• **Resolution 20240417-04**

Resolution to prohibit adult use cannabis operators within the unincorporated area of Newbury Township

- There has been recent activity in Columbus; they will be handing out licenses soon.
- There has been no resolution to prohibit in Newbury so far so we need to revisit.
- County Prosecutor Jim Flaiz sent resolution verbiage out in Jan 2024.
- Ohioans approved Issue 2 - recreational adult use cannabis in the state of OH. But the ORC allows townships to limit if the Board finds it in the best interest of the township to prohibit.
- Fiscal Officer pointed out that Issue 2 did pass in Geauga County and in Newbury Township, including in four of our five precincts.

[Custom Table Report](#)  
 General Election  
 November 7, 2023

	State Issue 2 - To Commercialize, Regulate, Legalize, and Tax the Adult Use of Cannabis		
	VOTE FOR 1		
	YES	NO	Total Votes Cast
NEWBURY TOWNSHIP A	321	315	636
NEWBURY TOWNSHIP B	250	239	489
NEWBURY TOWNSHIP C	209	127	336
NEWBURY TOWNSHIP D	281	303	584
NEWBURY TOWNSHIP E	221	200	421

- Mr. Skomrock motioned to pass the resolution as presented. Mr. Trof seconded.
  - Voice vote: Three ayes.
- Mr. Skomrock will be out of town for the next meeting, leaving Apr 26th. So others will need to handle notice to the newspaper and online for the meeting. Mr. Trof will send out the meeting agenda.

**Warrants approved prior to or at this meeting:**

Number	Post Date	Total Warrant Amount	Amount Charged	Payee
101-2024	4/5/24	\$ 401.66	\$ 401.66	John Boksansky
102-2024	4/5/24	\$ 111.21	\$ 111.21	Ruth M Cavanagh
103-2024	4/5/24	\$ 224.84	\$ 224.84	Timothy H. Hegedus
104-2024	4/5/24	\$ 1,331.32	\$ 1,331.32	Randal O. Hollis
105-2024	4/5/24	\$ 1,479.78	\$ 1,479.78	Timothy A. Mansfield

## RECORD OF PROCEEDINGS

Number	Post Date	Total Warrant Amount	Amount Charged	Payee
106-2024	4/5/24	\$ 423.23	\$ 423.23	Leigh R Orlowski
107-2024	4/5/24	\$ 1,535.49	\$ 1,157.91	Douglas J. Zimperman
107-2024	4/5/24	\$ 1,535.49	\$ 377.58	Douglas J. Zimperman
109-2024	4/8/24	\$ 235.00	\$ 50.00	Ohio Public Employees Deferred Comp. Program
109-2024	4/8/24	\$ 235.00	\$ 102.74	Ohio Public Employees Deferred Comp. Program
109-2024	4/8/24	\$ 235.00	\$ 82.26	Ohio Public Employees Deferred Comp. Program
110-2024	4/8/24	\$ 185.00	\$ 86.72	Ohio Public Employees Deferred Comp. Program
110-2024	4/8/24	\$ 185.00	\$ 98.28	Ohio Public Employees Deferred Comp. Program
112-2024	4/5/24	\$ 120.00	\$ 120.00	Medical Mutual Of Ohio
113-2024	4/8/24	\$ 12.76	\$ 12.76	Medical Mutual Of Ohio
127-2024	4/17/24	\$ 5,681.01	\$ 489.30	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 248.33	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 102.40	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 1,176.04	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 146.19	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 204.67	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 432.80	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 605.93	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 948.06	Ohio Public Employees Retirement System
127-2024	4/17/24	\$ 5,681.01	\$ 1,327.29	Ohio Public Employees Retirement System
37924	4/17/24	\$ 8,907.00	\$ 3,197.00	Above and Beyond Gutter Co. LLC
37924	4/17/24	\$ 8,907.00	\$ 2,477.00	Above and Beyond Gutter Co. LLC
37924	4/17/24	\$ 8,907.00	\$ 3,233.00	Above and Beyond Gutter Co. LLC
37925	4/17/24	\$ 1,051.01	\$ 1,051.01	Airgas USA, LLC
37926	4/17/24	\$ 30.74	\$ 30.74	Airgas USA, LLC
37927	4/17/24	\$ 192.50	\$ 192.50	Aris Company
37928	4/17/24	\$ 1,418.65	\$ 1,418.65	Chagrin Oil & Gas Co. Inc.
37929	4/17/24	\$ 1,040.04	\$ 1,040.04	Cintas Corp.
37930	4/17/24	\$ 562.50	\$ 562.50	Countryside Truck Service, Inc.
37931	4/17/24	\$ 485.00	\$ 485.00	Designs by Dianna Ltd.
37932	4/17/24	\$ 45.96	\$ 45.96	DEX Imaging
37933	4/17/24	\$ 113.16	\$ 113.16	Dominion East Ohio Gas
37933	4/17/24	\$ -	\$ (113.16)	Dominion East Ohio Gas
37933	4/17/24	\$ -	\$ 113.16	Dominion East Ohio Gas
37934	4/17/24	\$ 117.88	\$ 117.88	Dominion East Ohio Gas
37934	4/17/24	\$ -	\$ (117.88)	Dominion East Ohio Gas
37934	4/17/24	\$ -	\$ 117.88	Dominion East Ohio Gas
37935	4/17/24	\$ 2,355.00	\$ 2,355.00	DS Architecture
37936	4/17/24	\$ 50.40	\$ 50.40	Geauga County Maple Leaf
37937	4/17/24	\$ 25.00	\$ 25.00	Green Vision Material
37938	4/17/24	\$ 716.25	\$ 716.25	H&M Landscaping
37939	4/17/24	\$ 950.00	\$ 950.00	Hess & Associates
37940	4/17/24	\$ 100.77	\$ 100.77	First Energy
37941	4/17/24	\$ 108.75	\$ 108.75	First Energy

## RECORD OF PROCEEDINGS

Number	Post Date	Total Warrant Amount	Amount Charged	Payee
37942	4/17/24	\$ 104.43	\$ 104.43	First Energy
37943	4/17/24	\$ 50.94	\$ 50.94	First Energy
37944	4/17/24	\$ 1,215.15	\$ 1,215.15	First Energy
37945	4/17/24	\$ 127.95	\$ 127.95	First Energy
37946	4/17/24	\$ 1,130.42	\$ 1,130.42	First Energy
37947	4/17/24	\$ 193.34	\$ 193.34	First Energy
37948	4/17/24	\$ 374.36	\$ 374.36	Kimball-Midwest Inc.
37949	4/17/24	\$ 280.00	\$ 280.00	Ohio Township Association
37950	4/17/24	\$ 258.01	\$ 258.01	Preston Ford
37951	4/17/24	\$ 99.99	\$ 61.00	Spectrum Business
37951	4/17/24	\$ 99.99	\$ 38.99	Spectrum Business
37952	4/17/24	\$ 471.66	\$ 325.45	Star2Star Communications LLC
37952	4/17/24	\$ 471.66	\$ 146.21	Star2Star Communications LLC
37953	4/17/24	\$ 60.00	\$ 60.00	Sunrise Springs Water Co. Inc.
37954	4/17/24	\$ 30.00	\$ 15.00	T-Mobile
37954	4/17/24	\$ 30.00	\$ 15.00	T-Mobile
37955	4/17/24	\$ 3,966.32	\$ 345.03	VISA
37955	4/17/24	\$ 3,966.32	\$ 3,621.29	VISA
37956	4/17/24	\$ 172.77	\$ 172.77	VISA
37957	4/17/24	\$ 14.99	\$ 14.99	Waste Management of Ohio Inc.
37958	4/17/24	\$ 257.42	\$ 257.42	West Geauga Local School District
37959	4/17/24	\$ 166.55	\$ 166.55	Dominion East Ohio Gas
37960	4/17/24	\$ 1,040.00	\$ 1,039.50	Sedgwick Claims Management Services, Inc.
37960	4/17/24	\$ 1,040.00	\$ 0.50	Sedgwick Claims Management Services, Inc.
37961	4/17/24	\$ 450,000.00	\$ 320,000.00	Newbury Volunteer Fire Department
37961	4/17/24	\$ 450,000.00	\$ 130,000.00	Newbury Volunteer Fire Department
37962	4/17/24	\$ 172.50	\$ 172.50	Newbury Technologies
37963	4/17/24	\$ 12.40	\$ 12.40	Leigh Orlowski
37964	4/17/24	\$ 640.03	\$ 640.03	Lindsay Pollock
37965	4/17/24	\$ 156,612.55	\$ 156,612.55	Infinity Construction Co., Inc.
37965	4/17/24	\$ 156,612.55	\$ (156,612.55)	Infinity Construction Co., Inc.
<b>TOTAL OF PAYMENTS</b>			<b>\$ 490,851.14</b>	

Motion by Mr. Trof to adjourn, seconded by Mr. Lair. Meeting was adjourned at 8:41pm by unanimous vote.

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William Skomrock, Jr. - Chairman

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Greg Trof - Vice Chairman

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David Lair, Jr. - Trustee

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Lindsay M. Pollock – Fiscal Officer