

The regular meeting of Newbury Township Trustees called to order at 7:04 p.m., January 5, 2022, with Bill Skomrock and Greg Trof and Glen Quigley in attendance at the town hall,

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

2022 Annual Organizational items:

Chairperson: Glen Quigley nominated Bill Skomrock. Greg Trof seconded the nomination.
Voice vote: three ayes

Vice Chairperson: Greg Trof nominated Glen Quigley. Bill Skomrock seconded the nomination.
Voice vote: three ayes

Road Superintendent: Glen Quigley proposed retaining Doug Zimperman in that position. Mr. Trof seconded the proposal.
Voice Vote: three ayes

Fire Chief: Bill Skomrock proposed retaining Ken Fagan in that position. Mr. Quigley seconded the proposal.
Voice Vote: three ayes

All liaison assignments will be the same in 2022 as were previously assigned in 2021.

Mr. Fagan reported calls for the month of December 2021 in the amount of 65. Total calls in 2021 were reported at 671, near historic high. There were 12 calls so far in January 2022.

Presentation of contract proposal for DS Architecture for purpose of design and engineering of new Fire Station addition. Proposals were presented and reviewed at previous township meeting. Contract was unanimously accepted and signed by Trustees at this meeting.

Service Department Update:

Mr. Zimperman stated that they were waiting for a winter storm to hit on Friday. Additionally, he would like to add another full time employee. That would give the service department five full time and one part time employees. Trustees agreed to additional hire and asked Mr. Zimperman to find the verbiage to place an ad in the Maple Leaf.

Minutes from December 15 and December 29, 2021 were presented for review.

Mr. Quigley moved to approve the minutes as presented. Mr. Trof seconded the motion.
Voice Vote: three ayes

Ms. Sustar presented December 2021 financials for review.

Receipts:	62,917.71
Payments:	201,909.48
Checking account balance:	260,849.59
Investments balance:	1,916,570.88
Total balance January 31, 2021	2,177,390.47

Trustees reviewed and signed.

Resolution: 20220105-01

To pay trustees on a per month salary basis. Maximum amount is proscribed by Ohio Revised Code. Mr. Quigley moved to approved the resolution as read. Mr. Trof seconded the motion.
Voice Vote: three ayes

Park Board Update:

Jim Stefancin indicated that the Park Board would like to purchase materials to finish the shed that was installed at Oberrland Park. Specifically, they would like to add shelving and a dividing wall. He wondered how they could go about purchasing. Mr. Zimperman indicated that the township has credit accounts with Home Depot and Hartville Hardware. Fiscal Officer reminded all that the Park Board has no authority to create a liability on behalf of the township. Mr. Zimperman offered to purchase items on behalf of Park Board if they would provide a list of best practice, although the cost and materials should be reviewed and approved by the trustees before actually being purchased

Mr. Trof asked if electric service could be run at Veterans Park in order to light pine trees and gazebo. Mr. Stefancin thought that could be accomplished in house.

Grants:

NOPEC- The application for the NOPEC Community grant in the amount of \$1,500.00 has been filed. These funds will be used for community events, such as the annual car show.

Geauga Trumbull Solid Waste District is requiring at least one attendee for a 1 day seminar for the scrap tire grant this year. Either Bill or Greg will attend.

GTSWD DIG grant- no action was taken last year. Mr. Quigley stated that he would look into rolling last year's and this year's grant funds together to fund a larger scope of projects.

Nature Works Grants- Last year's grant application was not approved. Mr. Quigley will apply for all available grant funds for 2022, rather than only a portion.

Mr. Trof spoke about records retention. Storage is at a premium in the basement of the town hall, with moisture still being an issue. Grant Funds may be available to convert paper records to electronic records. He will check with Newbury Technologies regarding existing electronic storage capabilities and what would need to be done to add additional storage.

Pekin Road flooding needs to be addressed with private property owner. Large beaver dams are a likely culprit. The township does not have jurisdiction to enter onto private property to clear dams or debris.

Warrants approved by signing prior to or at this Meeting:

1-2022	1/5/22	\$420.96	John Boksansky
2-2022	1/5/22	\$1,092.87	Joseph Colini
3-2022	1/5/22	\$155.68	Timothy H. Hegedus
4-2022	1/5/22	\$1,446.12	Randal O. Hollis
5-2022	1/5/22	\$1,574.49	Timothy A. Mansfield
6-2022	1/5/22	\$1,016.81	Glen E. Quigley
7-2022	1/5/22	\$844.78	Lorraine Sevich
8-2022	1/5/22	\$805.41	William J. Skomrock Jr.
9-2022	1/5/22	\$1,488.05	Beverly A Sustar
10-2022	1/5/22	\$802.44	Gregory J. Trof
11-2022	1/5/22	\$1,702.28	Douglas J. Zimperman
13-2022	1/4/22	\$34.80	Medical Mutual Of Ohio
36408	1/5/22	\$352.30	Ohio Child Support Payment Central
36409	1/5/22	\$35.40	Delta Dental
36410	1/5/22	\$12.37	VSP
36411	1/5/22	\$111.43	VSP
36412	1/5/22	\$318.38	Delta Dental Geauga County Township
36413	1/5/22	\$192.00	Association
36414	1/5/22	\$49.10	MT Business Technologies INC.
TOTAL PAYMENTS		\$12,455.67	

Purchase Orders approved by signing prior to or at this meeting:

1-2022	1/5/22	\$72,020.00	Medical Mutual Of Ohio
2-2022	1/5/22	\$1,345.00	VSP
3-2022	1/5/22	\$3,900.00	Delta Dental
4-2022	1/5/22	\$16,000.00	Medical Mutual Of Ohio
5-2022	1/5/22	\$14,500.00	First Energy
6-2022	1/5/22	\$17,500.00	First Energy
7-2022	1/5/22	\$5,500.00	Dominion East Ohio Gas Newbury Volunteer Fire Department
8-2022	1/5/22	\$160,000.00	Department
9-2022	1/5/22	\$15,000.00	Cintas Corp.
10-2022	1/5/22	\$3,600.00	Treasurer of State
11-2022	1/5/22	\$25,000.00	Chagrin Oil & Gas Co. Inc.
12-2022	1/5/22	\$480.00	Burnham & Flower of Ohio, Inc.
13-2022	1/5/22	\$15,000.00	OTARMA
14-2022	1/5/22	\$15,500.00	Bureau of Workers' Compensation
15-2022	1/5/22	\$12,000.00	OTARMA
16-2022	1/10/22	\$700.00	Dominion East Ohio Gas
17-2022	1/18/22	\$80,000.00	DS Architecture

Blanket Purchase Orders approved by signing prior to or at this meeting:

1-2022	1/5/22	\$3,500.00	2031-330-350-0000
2-2022	1/5/22	\$25,000.00	1000-110-311-0000
3-2022	1/5/22	\$6,000.00	1000-110-315-0000
4-2022	1/5/22	\$5,000.00	1000-110-330-0000
5-2022	1/5/22	\$3,000.00	1000-110-410-0000
6-2022	1/5/22	\$900.00	1000-110-599-0000
7-2022	1/5/22	\$3,000.00	1000-110-740-0000
8-2022	1/5/22	\$6,000.00	1000-120-323-0000
9-2022	1/5/22	\$6,000.00	1000-120-350-0000
10-2022	1/5/22	\$1,500.00	1000-120-490-0000
11-2022	1/5/22	\$70,000.00	1000-120-730-0000
12-2022	1/5/22	\$1,200.00	1000-130-345-0000
13-2022	1/5/22	\$1,600.00	1000-130-490-0000
14-2022	1/5/22	\$1,500.00	1000-130-590-0000
15-2022	1/5/22	\$10,000.00	1000-190-599-0000
16-2022	1/5/22	\$500.00	1000-290-599-0000
17-2022	1/5/22	\$30,000.00	1000-290-360-0000
18-2022	1/5/22	\$17,000.00	1000-320-360-0000
19-2022	1/5/22	\$1,500.00	1000-410-323-0000
20-2022	1/5/22	\$1,500.00	1000-410-740-0000
21-2022	1/5/22	\$10,000.00	1000-610-590-0000
22-2022	1/5/22	\$20,000.00	2011-330-360-0000
23-2022	1/5/22	\$20,000.00	2021-330-360-0000
24-2022	1/5/22	\$50,000.00	2021-330-720-0000
25-2022	1/5/22	\$50,000.00	2021-330-420-0000
26-2022	1/5/22	\$20,000.00	2031-330-323-0000
27-2022	1/5/22	\$19,000.00	2031-330-360-0000
28-2022	1/5/22	\$100,000.00	2031-330-490-0000
29-2022	1/5/22	\$800.00	2031-330-590-0000
30-2022	1/5/22	\$15,000.00	2031-330-720-0000
31-2022	1/5/22	\$1,500.00	2041-410-430-0000
32-2022	1/5/22	\$1,500.00	2041-410-490-0000
33-2022	1/5/22	\$4,000.00	2111-220-590-0000
34-2022	1/5/22	\$3,000.00	2141-330-590-0000

Motion to adjourn was made at 8:15 pm by Mr. Quigley and seconded by Mr. Tروف.
Motion passed with unanimous affirmative vote.

William Skomrock, Jr. - Chairman Glen Quigley - Vice Chairman

Greg Tروف - Trustee Beverly Sustar – Fiscal Officer