

## RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 4:01 p.m., December 29, 2025, at the Newbury Township Town Hall. Chairman Bill Skomrock, and Trustees Gregory Tropf and David Lair, Jr. were in attendance.

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Also in attendance:

Carolyn Brakey	Geauga County Commissioner	Carly Sayre	Trustee-elect
Carly Nageotte	Resident	Cindy Teague	Resident
Lindsay Pollock	Fiscal Officer	Doug Zimperman	Road Superintendent
Kaley Richard	Geauga Times / CVT		

Trustee-elect Carly Sayre was sworn into office as Trustee for Newbury Township by Geauga County Commissioner Carolyn Brakey.

Mr. Skomrock was presented with plaque of appreciation for his 20 years of service, his leadership and his friendship.

### Zoning Amendment 03025-1 Public Hearing

The Board of Township Trustees opened the public hearing to consider proposed amendment 03025-1 to the Zoning Resolution. They welcomed public comment, if any. Mr. Skomrock read aloud an email received from Mike Joyce, interim Zoning Inspector, with his opinion regarding the amendment. Mr. Skomrock suggested that the board follow Mr. Joyce’s recommendation. Trustee-elect Sayre voiced her agreement with Mr. Joyce’s recommendation. Mr. Tropf moved to close public hearing and Mr. Lair seconded. Voice vote: three ayes.

### Public Comment

- n/a

### Fire Department Update:

- n/a

### Road Department Update:

- POs went out for the truck purchase.
- Some new mechanical issues - power steering out in one truck.
- There was discussion of Lucky Bell Rd. work between Mr. Zimperman and the Trustees. Mr. Zimperman thought a tear-out and redo was quoted in the millions in the past. Mr. Tropf would like to start a reserve fund rather than throw money at repairs continually and suggested that we speak with Auburn Twp to coordinate and perhaps try for OPWC grant. Mr. Skomrock said he thinks Auburn Twp is planning Lucky Bell for 2026, so won't be able to get OPWC. Will need to sit with Engineer's office and speak about this road, add to the January meeting with them.

### Fiscal Officer's Update:

- Minutes from the December 3<sup>rd</sup> and December 18<sup>th</sup> regular meetings were presented. Fiscal Officer Pollock sent drafts to the trustees for review prior to the meeting. Mr. Skomrock moved to approve the minutes as presented and Mr. Tropf seconded the motion. Voice vote: Three ayes.
- Ms. Pollock shared a funds request from the Newbury Twp Fire Dept request to pay the down payment on a new ambulance truck for \$87,169.25. Mr. Tropf moved to use funds available in the Fire Fund in Jan 2026 to pay the request and Mr. Lair seconded. Voice vote: three ayes.
- Mr. Pollock presented fund summaries of ending unencumbered balances vs. budgeted carryover for 12/2025. Approximately \$373.5k in the general fund, \$125k in the road and bridge fund, and \$150k in the road district fund. Trustees will consider if any new funds should be set up and how much to allocate to each for transfers – road and bridge and road district must be used for road related costs (paving, equipment, service garage) but general can be used for anything (doesn't have to be reserve funds, can be into other funds).
- Ms. Pollock will look into bank signature card updates.
- Milano monuments – Mr. Zimperman isn't super happy with quality of work, has photos, will share. Trustees can review with MM in the spring.

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**Mr. Tropic's Update:**

- n/a

**Mr. Lair's Update:**

- GCTA meeting that Newbury Twp is hosting on 1/14 – please arrive at 5pm if volunteering. Parking may be a concern, will recommend / ask that people carpool. We have around 140 RSVPs so far. We work the check in table and the GCTA will cut the checks that night for DS Cakes and Mangia Mangia. We do need name tags / markers. Ms. Sayre will come early to help – 3pm.

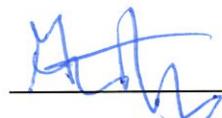
**Mr. Skomrock's Update:**

- n/a

**Warrants approved prior to or at this meeting:**

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38966	12/29/25	AW	-\$8,900.86	Morton Salt Inc.	V
38975	12/29/25	AW	\$20.00	Albert Hehr	O
38976	12/29/25	AW	\$1,801.01	Ascendance Trucks Midwest, LLC	O
38977	12/29/25	AW	\$56.00	Bain Enterprises, LLC	O
38978	12/29/25	AW	\$150.00	Cassidy Web Creations	O
38979	12/29/25	AW	\$80.00	Chris Yaecker	O
38980	12/29/25	AW	\$60.00	Ed Meyers	O
38981	12/29/25	AW	\$149.56	Fisher Auto Parts	O
38982	12/29/25	AW	\$55.25	Geauga County Maple Leaf	O
38983	12/29/25	AW	\$10.98	Geauga Feed & Grain Supply	O
38984	12/29/25	AW	\$331.30	Kimball-Midwest Inc.	O
38985	12/29/25	AW	\$60.00	Lou Tomsic Jr.	O
38986	12/29/25	AW	\$60.00	Mary Lee Brezina	O
38987	12/29/25	AW	\$445,000.00	Middlefield Banking Company	O
38988	12/29/25	AW	\$60.00	Mike Fenstermaker	O
38989	12/29/25	AW	\$15,397.09	Morton Salt Inc.	O
38990	12/29/25	AW	\$350.00	Newbury American Legion	O
38991	12/29/25	AW	\$7.50	Newbury Technologies	O
38992	12/29/25	AW	\$915.52	Newbury Tire	O
38993	12/29/25	AW	\$272,500.00	Newbury Volunteer Fire Department	O
38994	12/29/25	AW	\$300.00	Patsy Keyes	O
38995	12/29/25	AW	\$80.00	Scott Koller	O
38996	12/29/25	AW	\$30.00	Sunrise Springs Water Co. Inc.	O
38997	12/29/25	AW	\$96.95	Tractor Supply Co.	O
38998	12/29/25	AW	\$1,781.45	Ullman Oil Company	O
38999	12/29/25	AW	\$312.43	West Geauga Local School District	O
			<b>\$730,764.18</b>	<b>TOTAL PAYMENTS</b>	

Mr. Skomrock moved to adjourn the meeting and Mr. Tropic seconded. The meeting was adjourned at 5:08 p.m. by unanimous vote.



Gregory Tropic - Trustee



David Lair, Jr. - Vice Chairman



Lindsay M. Pollock – Fiscal Officer