

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:01 p.m., August 6, 2025 at the Newbury Township Town Hall. Chairman Bill Skomrock, and Trustees Gregory Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Frank Kolk	Zoning Inspector	Emma MacNiven	Geauga County Maple Leaf
Ken Fagan	Fire Chief	Kaley Richard	Geauga Times Courier
Lynn Lang	Resident	Anne Tropf	Resident
Jeff Munn	Resident	Doug Zipperman	Road Superintendent

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Public Comment

- None

Fire Department Update:

- 598 calls ytd
- Avg 85 p/mth
- 1 year since staffing started

Zoning Inspector Update:

- Amy Lydan, new secretary doing a great job. Implementing a new filing system geared toward future electronic filing.
- Sent 10 letters and received 7 back with positive action/response. Following up on the outstanding 3.
- Advertising signage removal in process and discussing with parties that had concerns to educate and inform them on right of way and reason for removal.

Road Department Update:

- Working on asphalt repairs of the roads and preparing for winter.
- Removed rotted benches from old school property, field 4 and increased mowing. Has the manual for the new mower and will forward to Mr. Lair and the Park Board.
- Portable sign is in disrepair. Met with Dianna of Designs by Dianna, estimate for replacement panels for letters is \$1,000. Mr. Lair will inquire for estimate for complete new sign for consideration.
- Mr. Skomrock noted with upcoming technology change would like to invite the Road Department to participate in regular Toolbox Talk trainings at Town Hall. To be discussed further at a future meeting.
- Concerns with excess garbage left at the ball fields. The Road Department cleans as they see it. May want to consider a dumpster. Mr. Skomrock suggested adding considerations for that in future leases of the field use.

Fiscal Officer's Update:

- Minutes from the July 16th Regular Meeting were presented. Fiscal Officer sent drafts to the Trustees for review prior to the meeting. Mr. Lair moved to approve the minutes as presented and Mr. Skomrock seconded the motion. Voice vote: Three ayes.
- **Resolution 20250507-01 Asphalt Resurfacing of Various Roads as Amended #1** Mr. Lair moved to accept the resolution as presented and Mr. Skomrock seconded. Voice vote: three ayes.
- **Resolution 20250806-01 Supplemental Appropriation** to provide for the amount in the special assessment (property demolition) fund to be paid back to the general fund. Mr. Lair moved to accept the resolution as presented and Mr. Skomrock seconded. Voice vote: three ayes.
- Trustees to sign Settlement Agreement with Geauga Highway Co.

Mr. Tropf's Update:

- Pickleball court estimate forthcoming from Doug Ule.
- Roof project for the Fire Department HVAC estimate to be provided by Hershberger. Estimated time for project would be late November early December.
- Soccer Federation \$4,000 payment received.
- Amy Lydan (Zoning Secretary) will be doing Notary duties. She will attend a future meeting to outline required procedures.

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Mr. Lair's Update:

- Mr. Timmons has baled the field.
- Mangia Mangia kindly donating pizza for the band at the upcoming car show. Thank you to Jeff for continued contributions to the community.
- Waiting for iron fence pricing. Researching resource to provide both the fence and installation. Mr. Skomrock requested Mr. Lair research ORC for requirements.
- Researching prevailing wage information.

Mr. Skomrock's Update:

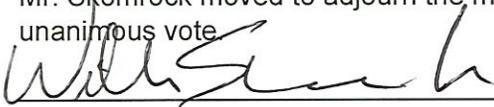
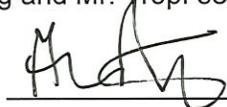
- Sherriff's report 241 calls for the month of July.
- Email received from the Department of Commerce as notification of liquor license expiration for any license holders is October 1, 2025, have to renew.
- Following up with Green Flush for next meeting.
- AED installations will be completed August 8. Five units in total to be located at: Town Hall, Road Department, American Legion and Oberland Park (2).
- Discussion for American 250 celebration next year. Getting ideas with Mr. Lair and the Park Board. Mr. Lair suggested networking with Kathy Shimer of Destination Geauga. Topic to be revisited at future meeting.

Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38739	8/6/25	AW	\$325.00	Aris Company	O
38740	8/6/25	AW	\$10.43	ComDoc, Inc.	O
38741	8/6/25	AW	\$901.80	Cuyahoga Asphalt Materials	O
38742	8/6/25	AW	\$34.00	Designs by Dianna Ltd.	O
38743	8/6/25	AW	\$74.77	DEX Imaging	O
38744	8/6/25	AW	\$1,816.25	Exscape Designs, LLC	O
38745	8/6/25	AW	\$34.00	Geauga Feed & Grain Supply	O
38746	8/6/25	AW	\$31,400.00	Geauga Highway Co	O
38747	8/6/25	AW	\$27,200.00	Hershberger Roofing & Siding LLC	O
38748	8/6/25	AW	\$191,630.10	karvo Companies Inc	O
38749	8/6/25	AW	\$1,017.18	Kimball-Midwest Inc.	O
38750	8/6/25	AW	\$21.28	Kimberly Montani	O
38751	8/6/25	AW	\$1,700.00	McGill Septic Tank Co.	O
38752	8/6/25	AW	\$150.68	Ohio CAT	O
38753	8/6/25	AW	\$575.00	Patsy Keyes	O
38754	8/6/25	AW	\$100.00	Patton Pest Control Co., Inc	O
38755	8/6/25	AW	\$550.50	Rustic Creek Farms	O
38756	8/6/25	AW	\$17.07	Ruth Cavanagh	O
38757	8/6/25	AW	\$3,000.00	Schwartz Land Surveying, Inc.	O
38758	8/6/25	AW	\$62.59	Turney Home and Auto	O
38759	8/6/25	AW	\$680.32	Ullman Oil Company	O
38760	8/6/25	AW	\$431.50	Universal Oil Inc.	O
38761	8/6/25	AW	\$1,400.00	Veneer Tree Service	O
38762	8/6/25	AW	\$300.69	West Geauga Local School District	O
			\$263,433.16	TOTAL PAYMENTS	

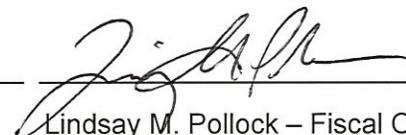
Mr. Skomrock asked if there were any final questions.

Mr. Skomrock moved to adjourn the meeting and Mr. Trof seconded. Meeting was adjourned at 7:38 p.m. by unanimous vote

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William Skomrock, Jr. - Chairman

Gregory Trof - Trustee

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David Lair, Jr. - Vice Chairman

Lindsay M. Pollock - Fiscal Officer