

RECORD OF PROCEEDINGS

The regular meeting of the Board of Trustees of Newbury Township was called to order at 7:02 p.m., July 16, 2025 at the Newbury Township Town Hall. Chairman Bill Skomrock, and Trustees Gregory Tropf and David Lair, Jr. were in attendance.

Also in attendance:

Tim Charvat	Resident	Emma MacNiven	Geauga County Maple Leaf
Ken Fagan	Fire Chief	Lindsay Pollock	Fiscal Officer
Lynn Lang	Resident	Kaley Richard	Geauga Times Courier
Jim Lang	Resident	Doug Zimperman	Road Superintendent

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

Public Comment

- None.

Fire Department Update:

- 42 calls so far in July, making 534 calls YTD.
- Quote for fixing training tower double doors was hard to come by as it's a difficult job. Finally received quote from Infinity for \$8,800. Mr. Skomrock moved to accept the quote as presented and Mr. Tropf seconded. Voice vote: three ayes.

Road Department Update:

- Resident email inquiry received regarding issues with pond on their property. Mr. Zimperman confirmed there is nothing the Township can do. Mr. Tropf will follow up.
- Gutter is completed on the salt shed roof; invoice is coming.
- County Engineer's office found advanced deterioration along the eastbound shoulder of Cory Lane. They sent a proposal to complete subgrade remediation of the area. Also pine tree at Portlew and Stone – line of sight issue. Trustees agree to have it removed (per county's request), Ms. Pollock will prepare resolution amendment for approval at the next meeting.
- Have been receiving complaints about the sports teams leaving trash behind at the fields. Mr. Skomrock says we should add to the lease agreements about cleaning up after yourselves.
- Spectrum came out and finished up with wiring and modem at the bus garage.

Fiscal Officer's Update:

- Minutes from the July 2nd Regular Meeting and July 9th Special Meeting were presented. Fiscal Officer sent drafts to the Trustees for review prior to the meeting. Mr. Lair moved to approve the minutes as presented and Mr. Tropf seconded the motion. Voice vote: Three ayes.
- August 6th meeting – move date or have someone fill in due to vacation. Trustees agree to keep the meeting as scheduled, have a fill-in to prepare the minutes, likely Mrs. Tropf.
- **Resolution 20250716-01 Supplemental Appropriations** Mr. Lair moved to accept the resolution as presented and Mr. Tropf seconded. Voice vote: three ayes.
- Ms. Pollock informed the Trustees that the OTARMA policy renewal check will need to be signed after resolution passes and is input into UAN (completed).
- Tax budget 2025 spending review – Ms. Pollock highlighted various account lines where resources were budgeted for 2025 but have not yet been spent. The Trustees made note of possible needs that could be covered using the funds.
- Cemetery grant brought up by Cemetery Sexton needs some additional details to be filled in for submission by July 31st. Ms. Pollock to liaise with Mr. Zimperman and Mr. Tropf regarding paving at Center Cemetery and potentially also fencing and paving at South Newbury Cemetery.

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Mr. Tropf's Update:

- Mr. Tropf spoke to APA Applebaum after the court date this past Monday where she recommended some changes to next year's paving contract. The Township should make clear that the Board of Trustees have final approval on completion of any project rather than leaving it to the County Engineer as our agent. Additionally, both change orders and anything out of spec need to be approved by the Trustees. Finally, APA Applebaum should review the contract before it is signed. Mr. Skomrock explained to those present that Newbury Township took issue with the chip / seal job on Diane Ln and Linda Dr in 2022 as it was not done to the Board's satisfaction. The Township withheld payment and then was sued by Geauga Highway to recover funds. The Township previously made an offer based on what was done to the Board's satisfaction. The Township then joined in mediation on Monday with Mr. Skomrock, APA Applebaum, and Geauga Highway's attorney present. The Newbury Board of Trustees had previously voted to grant Mr. Skomrock authority to settle for up to \$31,400.00 plus court costs which is what was agreed in the end.

Mr. Lair's Update:

- Mr. Lair received a quote from Stonehugger for cemetery maintenance \$69k but they can't do the work until 2026 whereas Milano Monuments can start end of August. Mr. Tropf suggested to remove "clean 45 memorials with D2 cleaner" and instead increase the headstone repairs accordingly (\$3,825k). The Trustees also discussed getting quotes for South Newbury for next year to keep things moving along without delay. Mr. Lair moved to use Milano Monuments for 2025 as quoted (\$15,955) and Mr. Tropf seconded. Voice vote: three ayes.
- Oberland Park hay lease agreement - one party fell through, but other is still interested who wants to clear it, cut it and treat it. He'll put money in to get it to where he wants it to be. Will get it cut for the car show. We will need to come back to finalize the contract to determine terms (he's interested in longer term). We can potentially ask a donation or set a lease price.
- Mr. Tropf inquired if maple syrup lines (Les Ober) are still in the park? Mr. Zimperman confirmed that the lines are there, but otherwise has been cleaned up. Lines stay up, they take out sections where trails go through. Mr. Skomrock mentioned that Les Ober said he's still interested in the sugar bush. Todd said he was going to get it cleaned up and let us know.
- Car show – spoke with the Park Board about getting two extra port-o-potties and making sure the one there is cleaned. They will put out garbage cans and take back after. Signs are ready.
- Park board will view a video tractor training at their next meeting with sign in sheet for everyone who attends.
- Prevailing wage sheet is ready to document the paving job as soon as schedules align to interview a worker.
- Trustees agree Mr. Lair should inquire about two gates for South Newbury Cemetery.

Mr. Skomrock's Update:

- Sherriff's report for June – 223 calls.
- Met with Olivia Patacca from Cintas regarding rental of 5 AED units: Oberland Park (2) – one on pavilion and one at container, Service Garage (1), Vets Memorial (1), Town Hall (1). Cintas also quoted for fully stocked first aid cabinets, CPR / AED course, CPR certification cards. Mr. Skomrock moved to accept Cintas's quote for 5 Zoll 3 units for 36 months only and Mr. Tropf seconded. Voice vote: three ayes.
- GCTA meeting attended by Mr. Lair and Mr. Skomrock where the Geauga County Budget Commission addressed the topic of real estate tax and how Townships would be affected if Property Tax were to be eliminated.

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Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38721	7/16/25	AW	\$197.50	Aris Company	0
38722	7/16/25	AW	\$427.23	Bradford Neal Machinery Inc.	0
38723	7/16/25	AW	\$75.00	Burnham & Flower of Ohio, Inc.	0
38724	7/16/25	AW	\$243.20	CCP Industries, Inc.	0
38725	7/16/25	AW	\$1,565.16	Cintas Corp.	0
38726	7/16/25	AW	\$125.00	Designs by Dianna Ltd.	0
38727	7/16/25	AW	\$297.98	Fisher Auto Parts	0
38728	7/16/25	AW	\$39,250.00	G.A.R. Paving	0
38729	7/16/25	AW	\$24.29	IRS TAX PYMT	0
38730	7/16/25	AW	\$92.50	Newbury Technologies	0
38731	7/16/25	AW	\$60.00	Newbury Tire	0
38732	7/16/25	AW	\$271.58	Ohio CAT	0
38733	7/16/25	AW	\$306.00	Sagamore Companies	0
38734	7/16/25	AW	\$742.00	Scape-Abilities	0
38735	7/16/25	AW	\$15.00	Sunrise Springs Water Co. Inc.	0
38736	7/16/25	AW	\$9,020.14	The Penn Ohio Corporation	0
38737	7/16/25	AW	\$2,242.24	Ullman Oil Company	0
38738	7/16/25	AW	\$39,571.00	OTARMA	0
			\$94,525.82	TOTAL PAYMENTS	

Mr. Skomrock asked if there were any final questions.

Mr. Skomrock moved to adjourn the meeting and Mr. Tropf seconded. Meeting was adjourned at 8:28 p.m. by unanimous vote.



William Skomrock, Jr. - Chairman



Gregory Tropf - Trustee



David Lair, Jr. - Vice Chairman



Lindsay M. Pollock - Fiscal Officer