

## RECORD OF PROCEEDINGS

The regular meeting and open budget hearing of the Board of Trustees of Newbury Township was called to order at 7:00 p.m., July 2, 2025 at the Newbury Township Town Hall. Chairman Bill Skomrock, and Trustees Gregory Trof and David Lair, Jr. were in attendance.

Also in attendance:

Ken Fagan	Fire Chief	Emma MacNiven	Geauga County Maple Leaf
Frank Kolk	Zoning Inspector	Lindsay Pollock	Fiscal Officer
Amy Lydan	Zoning Secretary	Doug Zimperman	Road Superintendent

Mr. Skomrock opened the meeting with the Pledge of Allegiance.

### 2026 Tax Budget

- Available for inspection since June 12, 2025 at the Town Hall. No inquiries were received.
- Open the floor for public comment or questions. Seeing none, the open budget hearing was closed at 7:02 p.m.

### Open Public Meeting

- Mr. Lair moved to approve the 2026 Tax Budget as presented. Mr. Trof seconded. Voice vote: three ayes.
- The County Auditor's office has scheduled Newbury Township's 2026 Budget Hearing for August 18, 2025 at 1:15 p.m.

### Public Comment

- Zoning Inspector Kolk
  - would like to change the lock on the door to his office, make three copies. Trustees agree he can move forward.
  - Newly hired Zoning Secretary plans to start on Monday the 7<sup>th</sup>. Ms. Pollock said the drug screen results had not been received but will follow up to confirm.
  - Two old monitors (14"). Maybe road dept can use, we will also ask ADP on Monday.
  - 3 houses in Kiwanis Lake have been reported to the Health Department as unsafe. If confirmed by the Health Dept and if homeowner chooses not to do anything, then the Township can have it torn down and the cost put on tax duplicate, potentially can look for grants to help with demolition.
  - Confirmed doggy daycare at Restful Lake will be getting a violation letter.
  - Junk Angel in Restful Lake appears to be gone (evicted). Most everything is gone but there is a boat and a hot tub still on the property.

### Fire Department Update:

- 5 calls so far in July, 68 total in June making 497 calls YTD.

### Road Department Update:

- Roof expansion of salt shed is done, will be back to put gutter on.
- Bump signs up – paving project appears may be pushed up, grindings to road dept.
- John Deere dealer came out to work on tractor. Mr. Zimperman found a 15-min video about safety operations and asked the dealer too if he had any to suggest, haven't heard back. Mr. Trof suggested showing one at the Park Board meeting so everyone is trained together. Mr. Zimperman spoke with Bob about mowing field 4.
- Robert is back with light duty (can't lift more than 5 pounds). Can drive, roadside mowing, zero turn (goes slowly).
- Fiscal Officer confirmed that there is \$150k in Other – Capital Outlay for the road department. Mr. Zimperman would like to replace one of the 1-ton trucks. Trustees suggest to get pricing and ask about timing for truck purchase – buying groups: OMNIA, Buy Board, Sourcewell.
- Got bill for dumpsters for trash day - \$9k for trash part. Looked through and over 30 tons of trash. Called tire guy – tires seemed low this year compared to past couple of years.
- Keeping up with mowing; a few funerals coming up.
- Exhumation from last month went smoothly, everything intact and documented in our file.

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### Fiscal Officer's Update:

- Minutes from the June 25<sup>th</sup> Regular Meeting were presented. Fiscal Officer sent drafts to the Trustees for review prior to the meeting. Mr. Skomrock moved to approve the minutes as presented and Mr. Tropf seconded the motion. Voice vote: Three ayes.
- June financials:

Prior Balance	\$4,238,195.05	Checking balance	\$664,374.80
Receipts	\$716,040.30	Star Ohio	\$3,685,645.65
Payments	(\$942,002.62)	Outstanding checks	(\$337,787.72)
Adjustments	\$ -	Adjustments	\$0.00
<b>Total Balance</b>	<b>\$4,012,232.73</b>	<b>Total Balance</b>	<b>\$4,012,232.73</b>

- Issue in Little Punderson raised to Mr. Skomrock by past Zoning Inspector, Mike Joyce. Trustees agree to leave it with Zoning Inspector, Frank Kolk.
- OTARMA annual renewal review. Ms. Pollock presented a comparison of prices from the prior year's policy noting a 5% increase in valuations across the board driving some of the price increase. Mr. Tropf moved to proceed with renewal as presented to us by OTARMA and Mr. Lair seconded. Voice vote: three ayes.
- GCTA quarterly meeting check given to Mr. Skomrock to take to July 9<sup>th</sup> meeting.
- Appropriation Summary review @ 6 months through the year. Zoning salaries and benefits slightly ahead of budget due to overlap of temporary cover of the position with permanent hire. Also, Road & Bridge salaries slightly ahead of budget due to overtime and pay raise. Purchased services 5% over budget in Fire Fund (2111) due to higher than budgeted tax collection fees presumably related to higher than budgeted tax collections (70% of budgeted amount at June 30<sup>th</sup>).

### Mr. Tropf's Update:

- No update.

### Mr. Lair's Update:

- Oberland Park hay lease agreement used to be \$35 / acre / year with a 5-year term. Someone asked Mr. Zimperman about baling at Oberland. Mr. Lair hasn't heard back from our APA regarding lease review plus the hold harmless. Would need additional insured certificate from the lessee. Mr. Tropf has a second party interested. Trustees agreed that the first party to have all paperwork together and \$700 paid will be given the lease.
- Milano Stone & Restoration – quote for Munn \$15,955 but still waiting on quote from Stonehugger. Mr. Zimperman suggested planning now for South Newbury to ask for quotes for next year. Mr. Lair to follow up accordingly.
- Hoardin' Huskies 501c3 approached Mr. Lair about having space at the Car Show. They rescue all dog breeds, not just huskies. They will bring everything they need, be confined to a specific area and would only stay for a few hours and clean up. The township will need a hold harmless and a certificate with additional insured. Mr. Tropf moved to allow Hoardin' Huskies to have space at the car show and Mr. Lair seconded. Voice vote: three ayes.
- Spectrum came out and ran first portion of wire before our last meeting and was told they should be back in 3 weeks or so to complete. So far no update.

### Mr. Skomrock's Update:

- Sherriff's report not received yet.
- Met with Cintas regarding AED implementation. Pricing through OMNIA is \$130/mo/unit. The existing unit in Town Hall is expired and nearly out of battery. The Cintas rep is coming back on Monday to review further. Mr. Skomrock noted locations we'd like to cover: Town Hall, Vets Memorial Park, Oberland and leased fields (not sure how many – 2-minute rule), Service Garage. Cintas will put signage up, put in weather-proof container and check on them monthly. Mr. Skomrock would like to require proof of certification when sign leases with sports teams and the Trustees agree that some cost may be pushed down to teams.
- GreenFlush: received email back from GF on 7/1. Received voicemail today from Ken Earlywine regarding confusion in the email from Micah. Mr. Skomrock tried to call back but got his voicemail.

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- GCTA meeting next week. We host in Jan 14, 2026. Mr. Lair said Newbury will host at Veteran's Legacy Woods and will speak with Mangia Mangia regarding catering.

### Warrants approved prior to or at this meeting:

Number	Post Date	Type	Total Warrant Amount	Payee	Status
38685	7/2/25	AW	\$150.00	Cassidy Web Creations	V
38685	7/2/25	AW	-\$150.00	Cassidy Web Creations	V
38686	7/2/25	AW	\$100.00	Chris Yaecker	V
38686	7/2/25	AW	-\$100.00	Chris Yaecker	V
38687	7/2/25	AW	\$160.00	Dave Fabig	V
38687	7/2/25	AW	-\$160.00	Dave Fabig	V
38688	7/2/25	AW	\$58.72	DEX Imaging	V
38688	7/2/25	AW	-\$58.72	DEX Imaging	V
38689	7/2/25	AW	\$120.00	Ed Deiuliis	V
38689	7/2/25	AW	-\$120.00	Ed Deiuliis	V
38690	7/2/25	AW	\$120.00	Ed Meyers	V
38690	7/2/25	AW	-\$120.00	Ed Meyers	V
38691	7/2/25	AW	\$493.75	Exscape Designs, LLC	V
38691	7/2/25	AW	\$1,322.50	Exscape Designs, LLC	V
38691	7/2/25	AW	-\$493.75	Exscape Designs, LLC	V
38691	7/2/25	AW	-\$1,322.50	Exscape Designs, LLC	V
38692	7/2/25	AW	\$100.00	James R Phifer	V
38692	7/2/25	AW	-\$100.00	James R Phifer	V
38693	7/2/25	AW	\$140.00	Jerry Hudak	V
38693	7/2/25	AW	-\$140.00	Jerry Hudak	V
38694	7/2/25	AW	\$120.00	Jim Lang	V
38694	7/2/25	AW	-\$120.00	Jim Lang	V
38695	7/2/25	AW	\$144.80	Leigh Orlowski	V
38695	7/2/25	AW	-\$144.80	Leigh Orlowski	V
38696	7/2/25	AW	\$140.00	Lou Tomsic Jr.	V
38696	7/2/25	AW	-\$140.00	Lou Tomsic Jr.	V
38697	7/2/25	AW	\$60.00	Mary Lee Brezina	V
38697	7/2/25	AW	-\$60.00	Mary Lee Brezina	V
38698	7/2/25	AW	\$100.00	Mike Fenstermaker	V
38698	7/2/25	AW	-\$100.00	Mike Fenstermaker	V
38699	7/2/25	AW	\$63.00	Newbury Auto Parts Inc.	V
38699	7/2/25	AW	-\$63.00	Newbury Auto Parts Inc.	V
38700	7/2/25	AW	\$100.00	Scott Koller	V
38700	7/2/25	AW	-\$100.00	Scott Koller	V
38701	7/2/25	AW	\$140.00	Steve Boughner	V
38701	7/2/25	AW	-\$140.00	Steve Boughner	V
38702	7/2/25	AW	\$112.43	Sunrise Springs Water Co. Inc.	V
38702	7/2/25	AW	-\$112.43	Sunrise Springs Water Co. Inc.	V
38703	7/2/25	AW	\$150.00	Cassidy Web Creations	O
38704	7/2/25	AW	\$100.00	Chris Yaecker	O
38705	7/2/25	AW	\$160.00	Dave Fabig	O
38706	7/2/25	AW	\$58.72	DEX Imaging	O
38707	7/2/25	AW	\$120.00	Ed Deiuliis	O
38708	7/2/25	AW	\$120.00	Ed Meyers	O
38709	7/2/25	AW	\$1,816.25	Exscape Designs, LLC	O
38710	7/2/25	AW	\$100.00	James R Phifer	O
38711	7/2/25	AW	\$140.00	Jerry Hudak	O
38712	7/2/25	AW	\$120.00	Jim Lang	O
38713	7/2/25	AW	\$144.80	Leigh Orlowski	O

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Number	Post Date	Type	Total Warrant Amount	Payee	Status
38714	7/2/25	AW	\$140.00	Lou Tomsic Jr.	0
38715	7/2/25	AW	\$60.00	Mary Lee Brezina	0
38716	7/2/25	AW	\$100.00	Mike Fenstermaker	0
38717	7/2/25	AW	\$63.00	Newbury Auto Parts Inc.	0
38718	7/2/25	AW	\$100.00	Scott Koller	0
38719	7/2/25	AW	\$140.00	Steve Boughner	0
38720	7/2/25	AW	\$112.43	Sunrise Springs Water Co. Inc.	0
			<b>\$3,745.20</b>	<b>TOTAL PAYMENTS</b>	

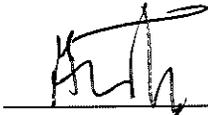
Mr. Skomrock asked if there were any final questions.

Zoning Secretary Amy Lydan confirmed that she went June 17<sup>th</sup> or 18<sup>th</sup> for drug testing at Chardon.

Mr. Skomrock moved to adjourn the meeting and Mr. Tropf seconded. Meeting was adjourned at 8:30 p.m. by unanimous vote.



William Skomrock, Jr. - Chairman



Gregory Tropf - Trustee



David Lair, Jr. - Vice Chairman



Lindsay M. Pollock - Fiscal Officer