

The regularly scheduled meeting of Newbury Township Trustees was called to order at 7:00 p.m., December 6, 2017, with Glen Quigley, Bill Skomrock and Jan Blair present.

Mr. Fagan reported for the Fire Department 69 calls in November, 587 YTD. Santa day is Sunday December 10 at the Fire Station 11AM – 2PM.

Mr. Joyce from zoning was in attendance, to discuss if he has enough time to do his work. He discussed his current open projects and all are current. He is okay with the amount of time he has to get his work done.

Mr. Skomrock discussed the meeting on December 5, 2017 to sell Grange Park. The trustees did come to an agreement on the sale of the park. This money will be used for the maintenance of the parks for future years.

Ms. Mansfield requested that the minutes from the November 15, 2017 regular meeting be approved as presented. Motion to accept the minutes as presented was made by Ms. Blair, 2<sup>nd</sup> by Mr. Skomrock and a unanimous affirmative vote by all.

At the request of the Fiscal Officer, Ms. Blair moved that **Resolution 20171206-01** to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.60(A) be adopted. Seconded by Mr. Skomrock this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, Ms. Blair moved that **Resolution 20171206-02**, to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code be adopted. Mr. Skomrock seconded this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, **Resolution 20171206-03**, was presented to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code and offering a cash payment in lieu of hospitalization and/or dental benefits be adopted. **No motion was received.**

Discussion then turned to how much employees would contribute to their medical coverages. Motion was made by Ms. Blair to have the employees pay 10% of all insurance premiums in 2018, 2<sup>nd</sup> by Mr. Skomrock and a unanimous affirmative vote by all.

At the request of the Fiscal Officer, Ms. Blair moved that **Resolution 20171206-04** to pass 2018 Temporary Appropriations in the following amounts. Mr. Skomrock seconded this motion, which passed by unanimous affirmative vote.

<b>Resolution 20171206-04 - 2018 Temporary Appropriation</b>		<b>Temporary</b>
<b>Account</b>	<b>Description</b>	<b>Appropriation</b>
1000-110-131-0000	Salary - Administrator	\$2,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$400.00
1000-110-221-0000	Medical/Hospitalization	\$8,000.00
1000-110-229-0000	Other - Insurance Benefits	\$1,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$950.00
1000-110-330-0000	Travel and Meeting Expense	\$500.00
1000-110-410-0000	Office Supplies	\$900.00
1000-120-190-0000	Other - Salaries	\$500.00
1000-120-219-0000	Other - Employer's Retirement Contributions	\$200.00
1000-120-323-0000	Repairs and Maintenance	\$2,000.00
1000-120-350-0000	Utilities	\$3,000.00
1000-120-490-0000	Other - Supplies and Materials	\$600.00
1000-120-590-0000	Other Expenses	\$600.00
1000-120-730-0000	Improvement of Sites	\$50,000.00
1000-130-190-0000	Other - Salaries	\$2,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$500.00
1000-130-345-0000	Advertising	\$500.00
1000-130-490-0000	Other - Supplies and Materials	\$600.00
1000-130-590-0000	Other Expenses	\$700.00
1000-190-359-0000	Other - Utilities	\$2,000.00
1000-190-599-0000	Other - Other Expenses	\$5,000.00

1000-310-360-0000	Contracted Services	\$2,500.00
1000-410-190-0000	Other - Salaries	\$500.00
1000-610-590-0000	Other Expenses	\$5,000.00
2021-330-720	Buildings	\$1,000.00
2021-330-420-0000	Operating Supplies	\$10,000.00
2031-330-190-0000	Other - Salaries	\$40,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$6,000.00
2031-330-221-0000	Medical/Hospitalization	\$10,000.00
2031-330-229-0000	Other - Insurance Benefits	\$2,000.00
2031-330-323-0000	Repairs and Maintenance	\$5,000.00
2031-330-350-0000	Utilities	\$5,000.00
2031-330-360-0000	Contracted Services	\$15,000.00
2031-330-490-0000	Other - Supplies and Materials	\$60,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$2,000.00
2111-220-590-0000	Other Expenses	\$20,000.00
2141-330-190-0000	Road Salaries	\$40,000.00
2141-330-219-0000	Employer Contribution -PERS and Medicare	\$6,000.00
2141-330-221-0000	Medical/Hospitalization	\$10,000.00
2141-330-229-0000	Other - Insurance Benefits	\$2,000.00
2141-330-590-0000	Other Expenses	\$2,000.00
	<b>Total:</b>	<b>\$325,950.00</b>

At the request of Mr. Quigley Resolution 20171206-05, imposing a moratorium in the granting of zoning permits, building permits or certificates of occupancy for any building, structure, use or change of use that would enable the cultivation, processing, or retail sale of medical marijuana for a period of six (6) months from the effective date of this resolution. Motion to approve resolution was made by Mr. Skomrock, 2<sup>nd</sup> by Ms. Blair and a unanimous affirmative vote by all.

Ms. Mansfield requested the transfer of \$1500.00 from 2031-330-360 contracted services to 2031-330-350 utilities. Motion was made by Ms. Blair, 2<sup>nd</sup> by Mr. Skomrock and a unanimous affirmative vote by all.

Ms. Mansfield presented new signature cards for January 1, 2018, all trustees in attendance signed the document including Trustee elect Greg Tropf.

Ms. Mansfield requested for the Road department approval of a truck lift up to \$31,000.00. This is instead of the earlier approval of \$25,000. Motion by Mr. Skomrock, 2<sup>nd</sup> by Ms. Blair and a unanimous affirmative vote by all.

Ms. Mansfield presented clothing reimbursements for the road department to be approved by Trustees for payment. Ms. Mansfield was directed to pay \$200.00 for 2017 and for 2018 only protective outerwear, 1 pair of boots per year, and Carhart jacket or bibs or similar will be paid for.

Mr. Mansfield reported for the Park Board on Thursday the 14<sup>th</sup> at 7:00PM and a work day December 10, 2017 time to be determined. Mr. Quigley reported the Les Ober will be stepping down from the Park Board to pursue other interests. The Trustees thanked him for his service over the last 10 years.

Mr. Skomrock reported 225, 911 calls for November, they consisted of assist fire department, traffic stops, wires down etc.

Mr. Quigley will get a quote for shutters for the back of the building and price on replacement of windows.

Mr. Quigley reported the Crestwood easement is done.

**Warrants approved by signing prior to or at this Meeting:**

Warrant				
Number	Date	Payee	Amount	Status
282-2017	12/5/17	Janice M. Blair	\$727.51	O
283-2017	12/5/17	Joseph Colini	\$1,146.67	O
284-2017	12/5/17	Randal O. Hollis	\$1,113.61	O

285-2017	12/5/17	Randal R. Hollis	\$157.24	O
286-2017	12/5/17	Marge Hrabak	\$88.60	O
287-2017	12/5/17	Michael J Joyce	\$862.07	O
288-2017	12/5/17	John H. Mansfield	\$288.67	O
289-2017	12/5/17	Marcia J. Mansfield	\$853.84	O
290-2017	12/5/17	Timothy A. Mansfield	\$1,266.96	O
291-2017	12/5/17	Glen E. Quigley	\$798.31	O
292-2017	12/5/17	William J. Skomrock Jr.	\$588.24	O
293-2017	12/5/17	Susan R Wagner	\$302.00	O
294-2017	12/5/17	Douglas J. Zimperman	\$1,334.20	O
296-2017	12/5/17	Treasurer of State	\$718.91	O
297-2017	12/5/17	Middlefield Bank	\$3,567.83	O
298-2017	11/30/17	Medical Mutual Of Ohio	\$974.29	C
32818	12/5/17	Delta Dental	\$31.38	O
32819	12/5/17	VSP	\$11.24	O
32820	12/5/17	Ohio Public Employees Deferred Comp. Program	\$380.00	O
32821	12/5/17	Ohio Public Employees Retirement System	\$5,859.60	V
32822	12/6/17	Glen Quigley	\$36.00	O
32823	12/6/17	Miller Bros. Concrete	\$24,784.00	O
32824	12/6/17	Newbury Volunteer Fire Department	\$80,000.00	O
32825	12/6/17	Marcia Mansfield	\$210.00	O
32826	12/6/17	Mike Joyce	\$271.66	O
32827	12/6/17	Tractor Supply Co.	\$281.92	O
32828	12/6/17	Patsy Keyes	\$275.00	O
32829	12/6/17	Mars Electric	\$288.53	O
32830	12/6/17	Susan Wagner	\$220.51	O
32831	12/6/17	Ohio CAT	\$270.43	O
32832	12/6/17	1st Ayd Corporation	\$260.51	O
32833	12/6/17	Dominion East Ohio Gas	\$426.85	O
32834	12/6/17	Windstream	\$415.88	O
32835	12/6/17	Delta Dental	\$331.58	O
32836	12/6/17	MT Business Technologies INC.	\$64.77	O
32837	12/6/17	VSP	\$119.77	O
32838	12/6/17	R.A.M. Construction	\$428.25	O
32839	12/6/17	Jan Blair	\$210.00	O
32840	12/6/17	Thomson Reuters	\$486.78	O
32841	12/6/17	Kimball-Midwest Inc.	\$1,087.86	O
32842	12/6/17	Business Card	\$1,364.44	O
32843	12/6/17	AERO-MARK, INC.	\$4,336.38	O
32844	12/6/17	Randal R. Hollis	\$690.00	O
32845	12/6/17	O'Reilly Equipment L.L.C.	\$21.60	O
32846	12/6/17	Spec Mask Ohio LLC	\$318.00	O
32847	12/6/17	Boyd Tree, LLC	\$2,100.00	O
32848	12/6/17	Dominion East Ohio Gas	\$150.69	O
32849	12/6/17	Burnham & Flower of Ohio, Inc.	\$105.00	O
32850	12/6/17	ScapeAbilities (John Suvak)	\$500.00	O
32851	12/6/17	Waste Management of Ohio Inc.	\$161.73	O
32852	12/6/17	First Energy	\$1,528.49	O
32853	12/6/17	DJL Material & Supply	\$3,555.00	O
32854	12/6/17	Fisher Auto Parts	\$113.46	O
32855	12/6/17	Chagrin Oil & Gas Co. Inc.	\$1,374.83	O
32856	12/6/17	Kimball-Midwest Inc.	\$621.63	O
32857	12/6/17	Han's Freightliner of Cleveland	\$11.09	O
32858	12/6/17	Clark Electric LLC	\$2,773.00	O
32859	12/6/17	SuperFleet MasterCard	\$170.25	O

32860	12/6/17	Sidley Inc.	\$59.50	O
32861	12/6/17	Sunrise Springs Water Co. Inc.	\$47.25	O
32862	12/6/17	Joe Colini-v	\$420.00	O
32863	12/6/17	Randal O. Hollis	\$420.00	O
32864	12/6/17	Tim Mansfield	\$420.00	O
32865	12/6/17	Doug Zimperman	\$600.00	O
32866	12/6/17	Dennis Pavella	\$1,750.00	O
32867	12/6/17	Schwartz Land Surveying,Inc.	\$1,640.00	O
32868	12/6/17	Randal R. Hollis	\$105.00	O
32869	12/6/17	Ohio Public Employees Retirement System	\$6,102.02	O

**Purchase Orders approved by signing prior to or at this meeting:**

PO

Number	Date	Vendor	Amount
83-2017	12/9/17	Mohawk Lifts	\$30,847.54
84-2017	12/9/17	Tri County Tool & Supply	\$2,500.00

**Blanket Purchase Orders approved by signing prior to or at this meeting:**

PO

Number	Date	Vendor	Amount
93-2017	12/6/17	various	\$100.64
94-2017	12/6/17	various	\$3,729.40
95-2017	12/6/17	various	\$1,948.25

Motion to adjourn was made at 8:15 PM by Ms., Blair, and 2<sup>nd</sup> by Mr. Skomrock, and a unanimous affirmative vote by all.

\_\_\_\_\_  
Glen Quigley - Chairman

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William Skomrock, Jr.- Vice Chairman

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Jan Blair

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Marcia Mansfield – Fiscal Officer