

The regularly scheduled meeting of Newbury Township Trustees was called to order by Glen Quigley at 7:00 p.m., February 1, 2017, with Glen Quigley, Bill Skomrock, Jr. and Jan Blair present. All joined in the pledge of allegiance.

Mr. Quigley announced that as Marcia Mansfield was not available, Marge Hrabak would record tonight's minutes.

Mr. Quigley said there would be no financial reports or minute signing this evening. He also postponed discussion on the website update to a future meeting time.

Mr. Quigley asked Ken Fagan for his report: 50 calls for January to date. He said the 2/17/16 signed fire contract was up for renewal with changes for date and amounts – to be signed at the next meeting of 2/15/17. The Trustees reappointed the fire protection officer as Chief Ken Fagan.

Mr. Quigley noted that Mike Kler had presented his estimate to redo Legion Hall for \$34,437. Discussion continued regarding the scope of work with further review and evaluation needed.

Exterior lighting at the Town Hall was evaluated: some needed repositioning, others needed to be toned down to eliminate glare starting with light at the front door. Conversion to LED's was recommended for the office. The spot light at the front of the Town Hall should be turned downward as it is no longer needed for the flagpole illumination.

Discussion then centered on ADA ramp access to the Town Hall; 55 inch height differential precludes any ramp at the rear entrance. The front ramp needs repair due to salt damage. Step repairs need to be determined after reviewing "what's underneath".

Mr. Quigley reported on his meeting with CEI regarding upgrading the street light program that could cost the Township between \$70,000 and \$90,000 with an estimated pay-back of 7-1/2 to 10 years thus reducing the annual electricity cost by about 50% with better lighting. Discussion continued to do a light survey with the CEI representative to verify the accurate number – we are currently billed for 86. Replacing sodium vapor lamps with LED's could save \$2500 per year after 4 years. Street lights are considered "stranded investment assets". Mr. Quigley asked Mr. Zimperman to arrange to ride with Dave Dillon, the CEI rep, to conduct the survey.

Mr. Quigley said he would investigate a possible real estate tax rebate on the Iron Man lease.

Mr. Skomrock reported on the records retention schedule update – he is waiting for answers to many questions that still need clarification. He said that Gary Heilman had approached him about printing T-shirts for the Newbury Bi-centennial. Ohio laws prohibit Townships from paying for items for future resale. He remarked that the Kiwanis Club might be interested. He said the sign grant needs to be finalized.

Mr. Zimperman reported that paper is re-cycled separately with can/bottles picked up by another contractor. He said he is waiting for budget approval on his proposals. He is presently busy with asphalt and brush cleanup. Security problems at Grange Park could be eliminated with the installation of 2 driveway gates. Mr. Skomrock requested Mr. Zimperman to install these gates. Jan Blair said she will contact the realtor about a spring sales incentive on this property. Better maintenance is required at Oberland Park to prevent any more vehicles getting stuck in high snow.

The Township has about \$113,000 toward the new road-maintenance building; the general plan may change, waiting for estimates for the paving contract.

Mr. Quigley reminded all about the Tri-Board Meetings: Park/Rec Boards on 2/9/17 and the BZA/ZC Boards on 2/11/17.

Mr. Quigley reported that Dollar General had terminated their plans citing the prohibitive mediation cost required by the EPA variance. Mr. Quigley asked whether there was anything the Township could do to help Dollar General as Newbury has a need for them.

Mr. Quigley asked Mr. Zimperman to the table to discuss/review/update the employee manual. After some discussion regarding pay, hours, overtime, etc, it was decided to wait for input from the fiscal officer on these payroll matters. New program updates, with the present slow response may require a new computer.

Warrants approved by signing prior to or at this Meeting:

Warrant Number	Date	Payee	Amount	Status
10-2017	2/3/17	Janice M. Blair	\$732.25	O
11-2017	2/3/17	Joseph Colini	\$1,352.71	O
12-2017	2/3/17	Timothy H. Hegedus	\$852.55	O
13-2017	2/3/17	Randal O. Hollis	\$1,364.75	O
14-2017	2/3/17	Randal R. Hollis	\$492.71	O

15-2017	2/3/17	Marge Hrabak	\$56.40	O
16-2017	2/3/17	Michael J Joyce	\$1,279.82	O
17-2017	2/3/17	Marcia J. Mansfield	\$499.29	O
18-2017	2/3/17	Timothy A. Mansfield	\$1,517.00	O
19-2017	2/3/17	Glen E. Quigley	\$837.78	O
20-2017	2/3/17	William J. Skomrock Jr.	\$564.85	O
21-2017	2/3/17	Susan R Wagner	\$424.20	O
22-2017	2/3/17	Douglas J. Zimperman	\$1,615.00	O
24-2017	2/3/17	Treasurer of State	\$265.84	O
25-2017	2/3/17	Middlefield Bank	\$1,404.03	O
26-2017	1/31/17	Medical Mutual Of Ohio	\$3,543.47	C
32119	2/1/17	Metropolitan Compounds Inc.	\$612.17	O
32120	2/1/17	First Energy	\$1,629.07	O
32121	2/1/17	Personal Systems Plus, Inc.	\$47.50	O
32122	2/1/17	Morton Salt Inc.	\$5,185.29	O
32123	2/1/17	Sidley Inc.	\$2,520.98	O
32124	2/1/17	Mary Lee Brezina	\$170.00	O
32125	2/1/17	Lou Tomsic Jr.	\$175.00	O
32126	2/1/17	Chris Yaecker	\$170.00	O
32127	2/1/17	Ed Meyers	\$105.00	O
32128	2/1/17	Karen Endres	\$170.00	O
32129	2/1/17	R.A.M. Construction	\$3,600.00	O
32130	2/1/17	APWA	\$205.00	O
32131	2/1/17	Treasurer State of Ohio-DAS	\$100.00	O
32132	2/1/17	Geauga County Treasurer	\$5,755.32	O
32133	2/1/17	American Road Machinery Co.	\$1,816.32	O
32134	2/1/17	MT Business Technologies INC.	\$43.16	O
32135	2/1/17	All-Ways Flasher Service Inc.	\$102.00	O
32136	2/1/17	Hans' Truck & Trailer Repair, Inc.	\$151.90	O
32137	2/1/17	Turney Home and Auto	\$18.05	O
32138	2/1/17	Windstream	\$348.12	O
32139	2/1/17	FASTENAL CO.	\$113.15	O
32140	2/1/17	Western Reserve Farm Co-op	\$229.56	O
32141	2/1/17	First Quality Power Place	\$76.84	O
32142	2/1/17	CCP Industries, Inc.	\$270.44	O
32143	2/1/17	Geauga County Maple Leaf	\$35.00	O
32144	2/1/17	First Energy	\$225.46	O
32145	2/3/17	Ohio Public Employees Deferred Comp. Program	\$400.00	O
32146	2/3/17	Delta Dental	\$36.32	O
32147	2/3/17	VSP	\$12.46	O
32148	2/3/17	Ohio Public Employees Retirement System	\$6,633.18	O
32149	2/1/17	VSP	\$118.55	O
32150	2/1/17	Delta Dental	\$326.64	O
32151	2/1/17	Patsy Keyes	\$220.00	O
32152	2/1/17	Ohio CAT	\$43.45	O
32153	2/1/17	Speedway SuperAmerica	\$85.80	O
32154	2/1/17	Kimball-Midwest Inc.	\$104.00	O
32155	2/1/17	Susan Wagner	\$6.59	O
32156	2/1/17	Dominion East Ohio Gas	\$721.31	O
32157	2/1/17	Personal Systems Plus, Inc.	\$230.00	O
32158	2/1/17	Chagrin River Watershed Partners	\$2,274.00	O
32159	2/1/17	Business Card	\$1,669.11	O

Purchase Orders approved by signing prior to or at this meeting:

PO Number	Date	Vendor	Amount
2-2017	1/20/17	R.A.M. Construction	\$8,953.00

3-2017	1/20/17	Shamblin, Jason	\$2,725.00
4-2017	1/20/17	Pearl Lighting	\$2,254.72
5-2017	1/20/17	A & E and Associates, LLC	\$5,670.00
6-2017	1/20/17	Aplis All Trade Service	\$643.00
8-2017	1/20/17	Treasurer of State	\$3,060.00
9-2017	1/20/17	OTARMA	\$8,000.00
10-2017	1/20/17	Newbury Volunteer Fire Department	\$250,000.00

Blanket Purchase Orders approved by signing prior to or at this meeting:

PO

Number	Date	Vendor	Amount
22-2017	1/20/17	various	\$6,896.84
24-2017	1/20/17	various	\$12,000.00
25-2017	1/20/17	various	\$500.00
26-2017	1/20/17	various	\$700.00

Mr. Skomrock moved and Ms. Blair seconded the motion to adjourn the meeting at 8:30 p.m. The motion passed by unanimous vote.

_____	_____
Glen Quigley - Chairman	William Skomrock, Jr.- Vice Chairman
_____	_____
Jan Blair	Marcia Mansfield – Fiscal Officer