

The special meeting of the Board of Township Trustees, Newbury Township was called to order at 7:30 p.m., December 30, 2013 with all members present.

Minutes of the previous meeting held on December 11, 2013 were approved upon a motion by Mr. Skomrock, a second by Ms. Blair, and a unanimous affirmative vote by all.

At the request of the Fiscal Officer, Mr. Skomrock moved that **Resolution 20131230-01** to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.60(A) be adopted. Ms. Blair seconded this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, Mr. Skomrock moved that **Resolution 20131230-02**, to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code be adopted. Ms. Blair seconded this motion, which passed by unanimous affirmative vote.

At the request of the Fiscal Officer, **Resolution 20131230-03**, was presented to procure and pay all or part of the cost of insurance policies for hospitalization, surgical care, major medical care, disability, dental care, eye care, medical care, etc. for township officers and full-time employees, including newly-elected, re-elected, or appointed township officers as authorized by ORC Sec. 505.603, offering such benefits through a cafeteria plan meeting the requirements of Section 125 of the Internal Revenue Code and offering a cash payment in lieu of hospitalization and/or dental benefits be adopted. No motion was received.

At the request of the Fiscal Officer, Mr. Skomrock moved that **Resolution 20131230-04** to pass 2014 Temporary Appropriations in the following amounts. Ms. Blair seconded this motion, which passed by unanimous affirmative vote.

Resolution 2013123004 - 2014 Temporary Appropriation		Temporary
Account	Description	Appropriation
1000-110-131-0000	Salary - Administrator	\$2,000.00
1000-110-219-0000	Other - Employer's Retirement Contributions	\$400.00
1000-110-221-0000	Medical/Hospitalization	\$8,000.00
1000-110-229-0000	Other - Insurance Benefits	\$1,000.00
1000-110-313-0000	Uniform Accounting Network Fees	\$950.00
1000-110-330-0000	Travel and Meeting Expense	\$500.00
1000-110-410-0000	Office Supplies	\$500.00
1000-120-190-0000	Other - Salaries	\$500.00
1000-120-219-0000	Other - Employer's Retirement Contributions	\$200.00
1000-120-323-0000	Repairs and Maintenance	\$500.00
1000-120-350-0000	Utilities	\$2,000.00
1000-120-490-0000	Other - Supplies and Materials	\$500.00
1000-120-590-0000	Other Expenses	\$500.00
1000-130-190-0000	Other - Salaries	\$2,000.00
1000-130-219-0000	Other - Employer's Retirement Contributions	\$500.00
1000-130-345-0000	Advertising	\$500.00
1000-130-490-0000	Other - Supplies and Materials	\$500.00
1000-130-590-0000	Other Expenses	\$500.00
1000-190-359-0000	Other - Utilities	\$2,000.00
1000-190-599-0000	Other - Other Expenses	\$500.00
1000-310-360-0000	Contracted Services	\$2,500.00
1000-410-190-0000	Other - Salaries	\$500.00
1000-610-590-0000	Other Expenses	\$5,000.00
2021-330-420-0000	Operating Supplies	\$6,000.00
2031-330-190-0000	Other - Salaries	\$40,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$6,000.00
2031-330-221-0000	Medical/Hospitalization	\$10,000.00
2031-330-229-0000	Other - Insurance Benefits	\$2,000.00
2031-330-323-0000	Repairs and Maintenance	\$5,000.00
2031-330-350-0000	Utilities	\$4,000.00
2031-330-360-0000	Contracted Services	\$15,000.00
2031-330-490-0000	Other - Supplies and Materials	\$30,000.00

2031-330-740-0000	Machinery, Equipment and Furniture	\$2,000.00
2111-220-590-0000	Other Expenses	\$10,000.00
2141-330-190-0000	Road Salaries	\$40,000.00
2141-330-219-0000	Employer Contribution -PERS and Medicare	\$6,000.00
2141-330-221-0000	Medical/Hospitalization	\$10,000.00
2141-330-229-0000	Other - Insurance Benefits	\$2,000.00
2141-330-590-0000	Other Expenses	\$2,000.00
	Total:	\$222,050.00

At the request of the Fiscal Officer, Mr. Skomrock moved that **Resolution 20131230-05** requesting the 1st Half Real Estate advance from the County Auditor be passed, 2nd by Ms. Blair, which passed by unanimous affirmative vote by all.

At the request of the Fiscal Officer, Ms. Blair moved to accept **Resolution 20131230-06** requesting the use of park donations in the amounts of \$1903.40 and \$690.00 additional for GAR be used to cover future invoice from Auburn Fence and GAR, 2nd by Mr. Skomrock, which passed by unanimous affirmative vote by all. Ms. Mansfield noted that this uses up all donated monies received.

Warrants approved by signing prior to or at this Meeting:

Warrant Number	Date	Payee	Amount
55-2013	12/30/13	Randal O. Hollis	-\$19.00
56-2013	12/30/13	George Mansfield	-\$19.31
57-2013	12/30/13	Timothy A. Mansfield	-\$19.31
58-2013	12/30/13	Douglas J. Zimperman	-\$23.00
59-2013	12/30/13	Douglas J. Zimperman	-\$23.00
60-2013	12/30/13	Douglas J. Zimperman	-\$23.00
61-2013	12/31/13	Middlefield Bank	\$8,307.95
29694	12/18/13	Randal O. Hollis	\$1,633.13
29695	12/18/13	Randal R. Hollis	\$551.76
29696	12/18/13	Michael J Joyce	\$614.55
29697	12/18/13	George Mansfield	\$1,741.54
29698	12/18/13	Timothy A. Mansfield	\$1,734.62
29699	12/18/13	Susan R Wagner	\$264.02
29700	12/18/13	Douglas J. Zimperman	\$1,958.36
29701	12/18/13	Ohio Public Employees Deferred Comp. Program	\$240.00
29702	12/30/13	Advance Auto Parts- HSBC Bus. Sol.	\$38.36
29703	12/30/13	Han's Freightliner of Cleveland	\$57.51
29704	12/30/13	Preston Chevrolet-Cadillac	\$65.24
29705	12/30/13	Sunrise Springs Water Co. Inc.	\$18.00
29706	12/30/13	Bortnick Tractor Sales, Inc.	\$303.38
29707	12/30/13	First Energy	\$176.91
29708	12/30/13	Newbury Printing Co.	\$94.19
29709	12/30/13	Morton Salt Inc.	\$4,379.42
29710	12/30/13	Concord Road Equipment Mfg.	\$593.30
29711	12/30/13	FASTENAL CO.	\$34.61
29712	12/30/13	ScapeAbilities (John Suvak)	\$550.00
29713	12/30/13	Windstream	\$327.57
29714	12/30/13	M.T. Business Technologies	\$31.38
29715	12/30/13	Delta Dental	\$336.62
29716	12/30/13	VSP	\$105.63
29717	12/30/13	Newbury Auto Parts Inc.	\$174.40
29718	12/30/13	Kimball-Midwest Inc.	\$75.25
29719	12/30/13	Speedway SuperAmerica	\$43.23
29720	12/30/13	Chagrin Oil & Gas Co. Inc.	\$2,006.03
29721	12/30/13	Susan Wagner	\$43.05
29722	12/30/13	Mike Joyce	\$138.76
29723	12/30/13	Tractor Supply Co.	\$71.93

29724	12/30/13	Business Card	\$206.56
29725	12/31/13	Janice M. Blair	\$694.14
29726	12/31/13	Randal O. Hollis	\$1,277.02
29727	12/31/13	Randal R. Hollis	\$731.70
29728	12/31/13	Marge Hrabak	\$333.99
29729	12/31/13	Michael J Joyce	\$656.02
29730	12/31/13	George Mansfield	\$1,358.19
29731	12/31/13	Marcia J. Mansfield	\$793.88
29732	12/31/13	Timothy A. Mansfield	\$1,420.71
29733	12/31/13	Glen E. Quigley	\$744.14
29734	12/31/13	William J. Skomrock Jr.	\$667.63
29735	12/31/13	Susan R Wagner	\$198.63
29736	12/31/13	Douglas J. Zimperman	\$1,697.13
29737	12/31/13	Ohio Public Employees Deferred Comp. Program	\$440.00
29738	12/31/13	Treasurer of State	\$1,822.92
29739	12/31/13	Ohio Public Employees Retirement System	\$6,595.47

Mr. Quigley reported that it appears that the resident on Fairgate Road with the zoning problem is nearing a resolution.

Motion by Ms. Blair to have the employees only pay the 10% on the insurance portion of the premiums, the 10% will not apply to the mandated fees, 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Ms. Blair reported that the GTA meeting is progressing nicely for January 29, 2013.

Ms. Blair reported that she has a meeting with Siracki Realty for a proposal on selling the Grange Park.

A motion was made by Ms. Blair to have the January meetings on the 8th and the 22nd by Mr. Skomrock and a unanimous affirmative vote by all.

Ms. Quigley opened the floor for nominations for the office of chairman; Ms. Blair nominated Mr. Quigley for Chair with a second by Mr. Skomrock and a unanimous affirmative vote. Ms. Blair nominated Mr. Skomrock for Vice Chairman with a second by Mr. Quigley and a unanimous affirmative vote by all.

Ms. Blair then opened the discussion for department liaisons for 2014. The Trustees indicated that it was working well the way the liaisons have been, and decided they will keep the liaisons the same as in 2013.

Ms. Blair will be the liaison for; BWC, health insurance, economic development, CIC, Geauga Safety Council, CRWP alternate, Habitat for Humanity, Township website, Geauga County Health District Chair.

Mr. Skomrock will be the liaison for; Road Department, cemeteries, town hall maintenance, county law enforcement, drug enforcement officer, NIMS, HDAC alternate.

Mr. Quigley will be the liaison for; Zoning, CRWP, Fire Department, parks and rec, representative to area schools, drug enforcement (back up), Road Department (back up).

These liaison positions were approved with a motion by Ms. Blair and second by Mr. Skomrock and a unanimous affirmative vote.

The Board moved into executive session at 8:15 PM, they reconvened in regular session at 8:27PM, no decisions were made.

This meeting was adjourned at 8:27 p.m., upon a motion by Mr. Skomrock 2nd by Ms. Blair, and an affirmative unanimous vote.

Jan Blair – Chairman

William Skomrock, Jr. – Vice Chairman

Glen Quigley

Marcia Mansfield – Fiscal Officer