

The regular meeting of the Board of Township Trustees, Newbury Township was called to order at 7:30 p.m., January 23, 2013, with Mr. Quigley, Mr. Skomrock and Ms. Blair present.

Minutes of the special meeting on December 28, 2012 and the regular meeting January 2, 2013 were approved by a motion by Ms. Blair 2nd by Mr. Skomrock, and a unanimous affirmative vote by all.

Appointments to Township positions were discussed Mr. Quigley recommended Mr. Doug Zimperman be appointed as Road Superintendent, Mr. Skomrock moved to appoint Mr. Zimperman as Road Superintendent, Ms. Blair 2nd the motion, which passed by unanimous vote. Ms. Blair moved to appoint Mr. Mike Joyce as Zoning Inspector and Ms. Marge Hrabak as Assistant Zoning Inspector/Secretary and a 2nd by Mr. Skomrock, motion passed by unanimous affirmative vote. Mr. Skomrock then moved to appoint Krista Zimperman as Cemetery Sexton with a 2nd by Ms. Blair, unanimous affirmative vote by all. It was noted that meeting times and dates would remain the same.

The Fiscal Officer then asked for the Board to accept the December 31 financial report including bank reconciliation. A motion to accept the financial report was made by Mr. Skomrock, 2nd Ms. Blair, and a unanimous affirmative vote by all.

The Trustee then discussed having a budget review and this meeting will be Feb 13, 2013 at 7:30 PM.

At the recommendation of the Fiscal Officer, Mr. Skomrock moved that the Board adopt **Resolution 2013012301**, Ms. Blair seconded the motion this motion passed by affirmative vote, establishing permanent appropriations for 2013 as follows:

Resolution 2013012301

Account Number	Sub Category	Newbury Twp 2013 Permanent Appropriation Account Name General Fund	2013 Appropriation
1000-110-111-0000	Admin	Salaries - Trustees	\$33,954.00
1000-110-121-0000		Salary - Township Fiscal Officer	\$19,806.00
1000-110-131-0000		Salary - Administrator	\$25,000.00
1000-110-219-0000		Other - Employer's Retirement Contributions	\$17,000.00
1000-110-221-0000		Medical/Hospitalization	\$70,000.00
1000-110-229-0000		Other - Insurance Benefits	\$7,000.00
1000-110-230-0000		Workers' Compensation	\$5,000.00
1000-110-311-0000		Accounting and Legal Fees	\$8,000.00
1000-110-312-0000		Auditing Services	\$4,000.00
1000-110-313-0000		Uniform Accounting Network Fees	\$5,000.00
1000-110-314-0000		Tax Collection Fees	\$4,000.00
1000-110-315-0000		Election Expenses	\$4,000.00
1000-110-330-0000		Travel and Meeting Expense	\$2,500.00
1000-110-380-0000		Insurance and Bonding	\$7,000.00
1000-110-410-0000		Office Supplies	\$3,000.00
1000-110-599-0000		Other - Other Expenses	\$2,000.00
1000-110-740-0000		Machinery, Equipment and Furniture	\$10,000.00
1000-120-190-0000	Town Hall	Other - Salaries	\$3,000.00
1000-120-219-0000		Other - Employer's Retirement Contributions	\$800.00
1000-120-323-0000		Repairs and Maintenance	\$8,000.00
1000-120-350-0000		Utilities	\$15,000.00
1000-120-490-0000		Other - Supplies and Materials	\$1,500.00
1000-120-590-0000		Other Expenses	\$2,000.00
1000-120-730-0000		Improvement of Sites	\$50,000.00
1000-130-150-0000	Zoning	Compensation of Board and Commission Members	\$4,000.00
1000-130-190-0000		Other - Salaries	\$35,000.00
1000-130-219-0000		Other - Employer's Retirement Contributions	\$6,000.00
1000-130-345-0000		Advertising	\$1,800.00
1000-130-490-0000		Other - Supplies and Materials	\$3,000.00
1000-130-590-0000		Other Expenses	\$5,000.00
1000-190-359-0000	Rental Gen-Other	Other - Utilities	\$8,500.00
1000-190-599-0000		Other - Other Expenses	\$20,000.00
1000-220-360-0000	Fire	Contracted Services	\$90,000.00

1000-310-360-0000	St. Lighting	Contracted Services	\$27,000.00
	Clnup		
1000-320-360-0000	Day	Contracted Services	\$10,000.00
1000-410-190-0000	Cemetery	Other - Salaries	\$17,000.00
1000-410-219-0000		Other - Employer's Retirement Contributions	\$3,000.00
1000-410-323-0000		Repairs and Maintenance	\$6,000.00
1000-410-740-0000		Machinery, Equipment and Furniture	\$5,000.00
1000-610-590-0000	Park	Other Expenses	\$ 16,000.00
		Total:	\$564,860.00

MV License Tax Fund

2011-330-360-0000	Contracted Services	\$ 30,000.00
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Gasoline Tax Fund

2021-330-360-0000	Contracted Services	\$ 25,000.00
2021-330-420-0000	Operating Supplies	\$ 78,000.00
2021-330-720-0000	Buildings	\$ 5,000.00
	Total:	\$ 108,000.00

Road and Bridge Fund

2031-330-190-0000	Other - Salaries	\$ 60,000.00
2031-330-219-0000	Other - Employer's Retirement Contributions	\$ 7,500.00
2031-330-221-0000	Medical/Hospitalization	\$ 10,000.00
2031-330-229-0000	Other - Insurance Benefits	\$ 3,000.00
2031-330-323-0000	Repairs and Maintenance	\$ 20,000.00
2031-330-350-0000	Utilities	\$ 15,000.00
2031-330-360-0000	Contracted Services	\$ 15,000.00
2031-330-380-0000	Insurance and Bonding	\$ 11,000.00
2031-330-490-0000	Other - Supplies and Materials	\$ 130,000.00
2031-330-590-0000	Other Expenses	\$ 3,000.00
2031-330-740-0000	Machinery, Equipment and Furniture	\$ 100,000.00
2031-390-314-0000	Tax Collection Fees	\$ 6,000.00
	Total:	\$ 380,500.00

Cemetery Fund

2041-410-190-0000	Other - Salaries	
2041-410-219-0000	Other - Employer's Retirement Contributions	
2041-410-319-0000	Other - Professional and Technical Services	
2041-410-420-0000	Operating Supplies	
2041-410-430-0000	Small Tools and Minor Equipment	\$ 1,000.00
2041-410-490-0000	Other - Supplies and Materials	\$ 1,000.00
2041-410-590-0000	Other Expenses	\$ 2,000.00
2041-410-730-0000	Improvement of Sites	\$ 10,000.00
2041-410-740-0000	Machinery, Equipment and Furniture	\$ 4,000.00
	Total:	\$ 18,000.00

Fire Fund

2111-220-230-0000	Workers' Compensation	\$ 1,500.00
2111-220-360-0000	Contracted Services	\$ 230,000.00
2111-220-590-0000	Other Expenses	\$ 70,000.00
2111-390-314-0000	Tax Collection Fees	\$ 6,500.00
	Total:	\$ 308,000.00

Road Levy Fund

2141-330-190-0000	Other - Salaries	\$ 290,000.00
2141-330-219-0000	Other - Employer's Retirement Contributions	\$ 46,500.00
2141-330-221-0000	Medical/Hospitalization	\$ 70,000.00
2141-330-229-0000	Other - Insurance Benefits	\$ 8,000.00
2141-330-230-0000	Workers' Compensation	\$ 7,000.00
2141-330-360-0000	Contracted Services	\$ 180,000.00
2141-330-590-0000	Other Expenses	\$ 8,000.00
2141-390-314-0000	Tax Collection Fees	\$ 11,000.00
	Total:	\$ 620,500.00

\$2,029,860.00

Warrants approved by signing prior to or at this Meeting:

28828	1/4/13	\$44.00	Geauga County Township Association	O
28829	1/9/13	\$1,158.87	Concord Road Equipment Mfg.	O
28830	1/9/13	\$36.55	FASTENAL CO.	O
28831	1/9/13	\$34.85	Geauga County Maple Leaf	O
28832	1/9/13	\$5,284.91	Medical Mutual Of Ohio	O
28832	1/9/13	\$5,284.91	Medical Mutual Of Ohio	O
28832	1/9/13	\$5,284.91	Medical Mutual Of Ohio	O
28832	1/9/13	\$5,284.91	Medical Mutual Of Ohio	O
28833	1/9/13	\$30.00	Great American Awards Inc.	O
28834	1/9/13	\$148.93	Tractor Supply Co.	O
28835	1/9/13	\$101.50	Sunrise Springs Water Co. Inc.	O
28835	1/9/13	\$101.50	Sunrise Springs Water Co. Inc.	O
28836	1/9/13	\$1,204.16	Chagrin Oil & Gas Co. Inc.	O
28837	1/9/13	\$641.82	Cintas Corp.	O
28838	1/9/13	\$3,913.13	Morton Salt Inc.	O
28839	1/9/13	\$484.96	Newbury Auto Parts Inc.	O
28840	1/9/13	\$200.00	Patsy Keyes	O
28841	1/9/13	\$1,506.41	First Energy	O
28842	1/9/13	\$520.44	Dominion East Ohio Gas	O
28842	1/9/13	\$520.44	Dominion East Ohio Gas	O
28842	1/9/13	\$520.44	Dominion East Ohio Gas	O
28842	1/9/13	\$520.44	Dominion East Ohio Gas	O
28843	1/18/13	\$1,506.76	Randal O. Hollis	O
28844	1/18/13	\$357.75	Randal R. Hollis	O
28845	1/18/13	\$572.39	Michael J Joyce	O
28846	1/18/13	\$1,540.61	George Mansfield	O
28847	1/18/13	\$1,588.36	Timothy A. Mansfield	O
28848	1/18/13	\$516.13	Ann A. Wishart	O
28849	1/18/13	\$1,631.02	Douglas J. Zimperman	O
28850	1/18/13	\$215.00	Ohio Public Employees Deferred Comp. Program	O
28851	1/23/13	\$28.76	Preston Ford	O
28852	1/23/13	\$117.58	Turney Home and Auto	O
28853	1/23/13	\$695.18	Han's Freightliner of Cleveland	O
28854	1/23/13	\$149.68	Airgas USA, LLC	O
28855	1/23/13	\$64.61	CED	O
28856	1/23/13	\$1,124.91	Chagrin Oil & Gas Co. Inc.	O
28857	1/23/13	\$191.87	Sears Commercial One	O
28858	1/23/13	\$1,319.98	First Energy	O
28858	1/23/13	\$1,319.98	First Energy	O
28858	1/23/13	\$1,319.98	First Energy	O
28858	1/23/13	\$1,319.98	First Energy	O
28859	1/23/13	\$29.40	Geauga County Maple Leaf	O
28860	1/23/13	\$330.88	Delta Dental	O
28860	1/23/13	\$330.88	Delta Dental	O
28861	1/23/13	\$342.19	Kimball-Midwest Inc.	O
28862	1/23/13	\$62.53	Nick Romano	O
28863	1/23/13	\$67.00	Newbury Printing Co.	O
28863	1/23/13	\$67.00	Newbury Printing Co.	O
28864	1/23/13	\$103.52	VSP	O
28864	1/23/13	\$103.52	VSP	O
28865	1/23/13	\$71.88	Advance Auto Parts- HSBC Bus. Sol.	O
28866	1/23/13	\$4.00	Ann Wishart	O
28867	1/23/13	\$9.65	Marge Hrabak	O

EFT transactions approved by signing prior to or at this meeting:

Purchase Orders approved by signing prior to or at this meeting:

1-2013	1/4/13	\$7,000.00	Various
2-2013	1/4/13	\$2,000.00	Various
3-2013	1/4/13	\$500.00	Various
4-2013	1/4/13	\$500.00	Various
5-2013	1/4/13	\$200.00	Various
6-2013	1/4/13	\$2,000.00	Various
7-2013	1/4/13	\$500.00	Various
8-2013	1/4/13	\$500.00	Various
9-2013	1/4/13	\$500.00	Various
10-2013	1/4/13	\$2,000.00	Various
11-2013	1/4/13	\$500.00	Various
12-2013	1/4/13	\$2,500.00	Various
13-2013	1/4/13	\$6,000.00	Various
14-2013	1/4/13	\$5,000.00	Various
15-2013	1/4/13	\$4,000.00	Various
16-2013	1/4/13	\$30,000.00	Various
17-2013	1/4/13	\$10,000.00	Various
18-2013	1/4/13	\$10,000.00	Various
19-2013	1/4/13	\$2,000.00	Various
20-2013	1/4/13	\$2,000.00	Various
26-2012	9/5/12	\$21,885.00	Miller Bros. Concrete
29-2012	10/3/12	\$4,005.00	Miller Bros. Concrete
32-2012	12/6/12	\$4,200.00	Hess & Associates
1-2013	1/14/13	\$1,326.00	Grainger

Tri board meeting between the Park Board and the Rec. Board and the Trustees was set for Feb. 23, 2013 9:00 AM.

Mr. Quigley reported that the county certified 38.865 miles of township roads for 2013.

Mr. Quigley summarized a letter from Cathy Rice about a barking dog. The trustees discussed this matter and there will be no township resolution on this matter, due to enforcement difficulties.

Mr. Quigley requested a motion to pay \$50 to the County Recorder to file the zoning resolution; Ms. Blair made the motion to make the payment, 2nd Mr. Skomrock, with a unanimous affirmative vote by all.

Mr. Skomrock asked if we were going to have to pay the Health Dept this year. Ms. Blair reported that we should find out soon.

Ms. Blair was thanked for attending the Eagle Scout presentation for Alex Corkwell.

Mr. Fagen gave the Fire Department contract to the Board to be looked over for 2013. He then presented the bill for the concrete work to be paid from the miscellaneous fire fund. Motion to pay Miller Concrete was made by Ms. Blair, 2nd by Mr. Skomrock, and a unanimous affirmative vote by all. Mr. Zimperman reported that they have a buyer for the heavy rescue unit; it should be sold in February.

A motion to move to executive session at 8:01 p.m. to discuss pending zoning issues and personnel was made by Ms. Blair a second by Mr. Skomrock, and a unanimous affirmative vote.

Return from executive session at 8:50 p.m., no decisions were made.

Return to regular session.

Mr. Quigley discussed a motion to discontinue working with Mr. Blake Fredericks on a zoning permit for a gun range, a motion by Ms. Blair, 2nd by Mr. Skomrock and a unanimous affirmative vote by all.

Mr. Skomrock discussed a pay raise for Mr. Zimperman; he indicated a \$1.25 increase and phone reimbursement to \$50 with a review in 6 months. This \$1.25 is retroactive to August 1, 2012.

There would be no current increase for the other employees in the road department at this time.

This meeting was adjourned at 9:16 p.m., upon a motion by Ms. Blair, a second by Mr. Skomrock, and a unanimous affirmative vote.

Glen Quigley - Chairman

William Skomrock, Jr.- Vice Chairman

Jan Blair – Trustee

Marcia Mansfield – Fiscal Officer